



# Baldwin County Commission

## Legislation Text

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**File #:** 19-1150, **Version:** 1

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**Meeting Type:** BCC Work Session

**Meeting Date:** 4/23/2019

**Item Status:** New

**From:** Teddy Faust, Revenue Commissioner

Deidra Hanak, Personnel Director

**Submitted by:** Deidra Hanak, Personnel Director

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### **ITEM TITLE**

Revenue Commission - Personnel Changes

### **STAFF RECOMMENDATION**

Take the following actions:

- 1) Create two (2) Real Property Appraiser I positions (PID #TBD)(grade J range: \$35,726.08 - \$58,489.60 annually); and
- 2) Create one (1) Mapping Support Specialist position (PID #TBD) (grade H range: \$29,631.68 - \$48,642.88 annually); and
- 3) Approve the promotion of Lynzie Clark from the Real Property Appraiser Trainee position (PID #5334) grade I-02 (\$16.421 per hour / \$34,155.68 annually) to fill the open Real Property Appraiser I position (PID #TBD) at a grade J-01 (\$17.602 per hour / \$36,612.16 annually); and
- 4) Approve the promotion of Christopher Bell from the Real Property Appraiser Trainee position (PID #5335) grade I-02 (\$16.421 per hour / \$34,155.68 annually) to fill the open Real Property Appraiser I position (PID #TBD) at a grade J-01 (\$17.602 per hour / \$36,612.16 annually); and
- 5) Approve the promotion of Danielle Caprara from the Mapping Support Technician I position (PID #5338) grade G-09 (\$16.195 per hour / \$33,685.60 annually) to fill the open Mapping Support Specialist position (PID #TBD) at a grade H-08 (\$17.354 per hour / \$36,096.32 annually); and
- 6) Approve the promotion of Tracy Denson from the Mapping Support Technician I position (PID #5339) grade G-04 (\$14.314 per hour / \$29,773.12 annually) to fill the open Mapping Support Specialist position (PID #5142) at a grade H-03 (\$15.343 per hour / \$31,913.44 annually); and
- 7) Approve the updated organizational chart for the Revenue Commission, Mapping and Appraisal section.

These actions shall be effective no sooner than May 13, 2019.

**BACKGROUND INFORMATION**

**Previous Commission action/date:** N/A

**Background:** The Real Property Appraiser Trainee employees have met all of the qualifications to become a Real Property Appraiser I and the Mapping Support Technician I employees have met all of the qualifications to become a Mapping Support Specialist. The Revenue Commissioner respectfully requests that the above recommendations are approved.

**FINANCIAL IMPACT**

**Total cost of recommendation:** N/A

**Budget line item(s) to be used:** 51810.5113

**If this is not a budgeted expenditure, does the recommendation create a need for funding?**  
N/A

**LEGAL IMPACT**

**Is legal review necessary for this staff recommendation and related documents?**  
N/A

**Reviewed/approved by:** N/A

**Additional comments:** N/A

**ADVERTISING REQUIREMENTS**

**Is advertising required for this recommendation?** N/A

**If the proof of publication affidavit is not attached, list the reason:** N/A

**FOLLOW UP IMPLEMENTATION**

**For time-sensitive follow up, select deadline date for follow up:** N/A

**Individual(s) responsible for follow up:** Personnel

**Action required (list contact persons/addresses if documents are to be mailed or emailed):**

N/A

**Additional instructions/notes:** N/A