



# Baldwin County Commission

## Legislation Text

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**File #:** 19-1206, **Version:** 1

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**Meeting Type:** BCC Work Session

**Meeting Date:** 5/14/2019

**Item Status:** New

**From:** Wanda Gautney, Purchasing Director

**Submitted by:** Wanda Gautney, Purchasing Director

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### ITEM TITLE

Competitive Bid #WG19-36 - Provision of Fleet Fuel Management Program for the Baldwin County Commission

### STAFF RECOMMENDATION

Award the bid to the lowest bidder, **The McPherson Companies, Inc.**, for the Provision of the Fleet Fuel Management Program as follows:

#### ON-SITE FUELING

Service Fee for on-site Fuel Management Program

Product	Service Fee
Unleaded	\$0.045 / gal.
Diesel	\$0.045 / gal.

#### INFORMATION PURPOSES

##### OFF-SITE FUELING

Product	OPIS Average	Service Fee	Total Taxes (not exempted)	Total Bid Price (per gallon)
Unleaded	\$2.1083	\$0.10	\$0.0311	\$2.2394
Diesel	\$2.1141	\$0.10	\$0.0311	\$2.2452

\*\*\*Prices quoted are good for 5/2/19 average rack price\*\*\*

### BACKGROUND INFORMATION

#### **Previous Commission action/date:**

04/16/19 meeting: 1) Approved the specifications and authorized the Purchasing Director to place a competitive bid for the provision of the fleet fuel management program and; 2) Further, authorized the Chairman/Purchasing Division Commissioner for the Baldwin County Commission to approve any necessary addendums or clarifications if required after the bid is advertised.

**Background:** Bids were opened in the Purchasing Conference Room on May 6, 2019, at 1:30 P.M. Two (2) bid were received. The lowest bid was received from The McPherson Companies, Inc. This

is a three (3) year bid. Recommend the Commission award the bid to The McPherson Companies, Inc., as listed above. Bid Tabulation attached.

Thirty-Six (36) Vendors registered on the County website and were notified by email as well as sent a postcard, via U.S. Postal Service notifying them of the solicitation.

### **FINANCIAL IMPACT**

**Total cost of recommendation:** approximately \$71,000.00 yearly

**Budget line item(s) to be used:** Various Department Budgets

**If this is not a budgeted expenditure, does the recommendation create a need for funding?** N/A

### **LEGAL IMPACT**

**Is legal review necessary for this staff recommendation and related documents?**  
N/A

**Reviewed/approved by:** N/A

**Additional comments:** N/A

### **ADVERTISING REQUIREMENTS**

**Is advertising required for this recommendation?** N/A

**If the proof of publication affidavit is not attached, list the reason:** N/A

### **FOLLOW UP IMPLEMENTATION**

**For time-sensitive follow up, select deadline date for follow up:** 05/21/2019

**Individual(s) responsible for follow up:** Wanda Gautney, Purchasing Director

**Action required (list contact persons/addresses if documents are to be mailed or emailed):** Letter to Bidders

**Additional instructions/notes:** N/A