



# Baldwin County Commission

## Legislation Text

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**File #:** 19-1242, **Version:** 1

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**Meeting Type:** BCC Regular Meeting

**Meeting Date:** 5/21/2019

**Item Status:** New

**From:** Wanda Gautney, Purchasing Director/Brian Peacock, CIS Director

**Submitted by:** Wanda Gautney, Purchasing Director

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### **ITEM TITLE**

Competitive Bid #WG19-34 - Purchase of Equipment for Multi-channel Video and Streaming Server for the Baldwin County Commission

### **STAFF RECOMMENDATION**

Award the bid to the lowest bidder, **Castus Corporation**, for the Purchase of Equipment for Multi-channel Video and Streaming Server as per the attached Award Listing.

### **BACKGROUND INFORMATION**

#### **Previous Commission action/date:**

02/5/2019 meeting: Authorized the Communications and Information Systems (CIS) to begin Phase II of the video production and streaming of Baldwin County Commission Content.

04/2/2019 meeting: 1) Approved the specifications and authorized the Purchasing Director to place a competitive bid for the Purchase of Equipment for Multi-Channel Video and Streaming Server; and 2) Further, authorized the Chairman/Purchasing Division Commissioner for the Baldwin County Commission to approve any necessary addendums or clarifications if required after the bid is advertised.

**Background:** Bids opened in the Purchasing Conference Room on April 23, 2019, at 1:30 P.M. Two (2) bids were received. The lowest bid was received from Castus Corporation for the purchase of equipment for multi-channel video and streaming server that will provide resources needed for video scheduling and broadcast automation. CIS will be able to integrate multi-channel scheduled playout, have multi-input ingest capability, allow for graphic overlays, video editing, and file management through use of a web interface. It will also allow for streaming of customized channels live to the web and allow for video on demand for both internal and external users. Through the use of these resources CIS will also provide a cloud-based solution to host, archive, maintain, and serve publicly accessible live and on-demand CCM audio, video, and associated content and metadata, 24 hours a day, 7 days per week online to multiple PEG channel providers. Staff recommendation is to award the bid to the lowest bidder, Castus Corporation per the attached Award Listing. Bid tabulation attached.

Two Hundred and Six (206) Vendors registered on the County website were notified by email and sent a postcard, via U.S. Postal Service notifying them of this solicitation.

### **FINANCIAL IMPACT**

**Total cost of recommendation:** \$40,920.00 for first 3 years

**Budget line item(s) to be used:** 51125.5500

**If this is not a budgeted expenditure, does the recommendation create a need for funding?**  
N/A

### **LEGAL IMPACT**

**Is legal review necessary for this staff recommendation and related documents?**  
N/A

**Reviewed/approved by:** N/A

**Additional comments:** N/A

### **ADVERTISING REQUIREMENTS**

**Is advertising required for this recommendation?** N/A

**If the proof of publication affidavit is not attached, list the reason:** N/A

### **FOLLOW UP IMPLEMENTATION**

**For time-sensitive follow up, select deadline date for follow up:** 05/21/2019

**Individual(s) responsible for follow up:** Wanda Gautney, Purchasing Director

**Action required (list contact persons/addresses if documents are to be mailed or emailed):**  
Letter to Bidders

**Additional instructions/notes:** N/A