



Baldwin County Commission

Legislation Text

File #: 19-1243, Version: 1

Meeting Type: BCC Regular Meeting
Meeting Date: 5/21/2019
Item Status: New
From: Wanda Gautney, Purchasing Director
Submitted by: Wanda Gautney, Purchasing Director

ITEM TITLE

Competitive Bid #WG19-36 - Provision of Fleet Fuel Management Program for the Baldwin County Commission

STAFF RECOMMENDATION

Award the bid to the lowest bidder, **The McPherson Companies, Inc.**, for the Provision of the Fleet Fuel Management Program as follows:

ON-SITE FUELING

Service Fee for on-site Fuel Management Program

Product	Service Fee
Unleaded	\$0.045 / gal.
Diesel	\$0.045 / gal.

INFORMATION PURPOSES

OFF-SITE FUELING

Product	OPIS Average	Service Fee	Total Taxes (not exempted)	Total Bid Price (per gallon)
Unleaded	\$2.1083	\$0.10	\$0.0311	\$2.2394
Diesel	\$2.1141	\$0.10	\$0.0311	\$2.2452

Prices quoted are good for 5/2/19 average rack price

BACKGROUND INFORMATION

Previous Commission action/date:

04/16/19 meeting: 1) Approved the specifications and authorized the Purchasing Director to place a competitive bid for the provision of the fleet fuel management program and; 2) Further, authorized the Chairman/Purchasing Division Commissioner for the Baldwin County Commission to approve any necessary addendums or clarifications if required after the bid is advertised.

Background: Bids were opened in the Purchasing Conference Room on May 6, 2019, at 1:30 P.M.

Two (2) bid were received. The lowest bid was received from The McPherson Companies, Inc. This is a three (3) year bid. Recommend the Commission award the bid to The McPherson Companies, Inc., as listed above. Bid Tabulation attached.

Thirty-Six (36) Vendors registered on the County website and were notified by email as well as sent a postcard, via U.S. Postal Service notifying them of the solicitation.

FINANCIAL IMPACT

Total cost of recommendation: approximately \$71,000.00 yearly

Budget line item(s) to be used: Various Department Budgets

If this is not a budgeted expenditure, does the recommendation create a need for funding?
N/A

LEGAL IMPACT

Is legal review necessary for this staff recommendation and related documents?
N/A

Reviewed/approved by: N/A

Additional comments: N/A

ADVERTISING REQUIREMENTS

Is advertising required for this recommendation? N/A

If the proof of publication affidavit is not attached, list the reason: N/A

FOLLOW UP IMPLEMENTATION

For time-sensitive follow up, select deadline date for follow up: 05/21/2019

Individual(s) responsible for follow up: Wanda Gautney, Purchasing Director

Action required (list contact persons/addresses if documents are to be mailed or emailed):
Letter to Bidders

Additional instructions/notes: N/A