



Baldwin County Commission

Legislation Text

File #: 19-1359, **Version:** 1

Meeting Type: BCC Regular Meeting
Meeting Date: 6/4/2019
Item Status: New
From: Wanda Gautney, Purchasing Director
Submitted by: Wanda Gautney, Purchasing Director

ITEM TITLE

Request for Qualifications (RFQ) for Professional Architectural Services for the Baldwin County Commission

STAFF RECOMMENDATION

Approve the attached list of eleven (11) Architectural firms for the Baldwin County Commission "On-Call" list for Architect Services for thirty-six (36) months.

BACKGROUND INFORMATION

Previous Commission action/date:

04/16/19 meeting: Approved the Request for Qualifications (RFQ) for Architectural Services and authorized the Purchasing Director to advertise the RFQ.

Background: Request for Qualifications for Architectural Services was received in the Purchasing Office on May 9, 2019, at 2:00 P.M. Eleven (11) responses were received. Staff members, Ron Cink, Mike Howell, Wanda Gautney and Junius Long reviewed all applications received. The staff recommendation is to approve all eleven (11) Architectural firms for Baldwin County Commission "On-Call" list for Architect Services for thirty-six (36) months as per the attached list. On-Call List attached.

Fifty-five (55) Vendors registered on the County website and were notified by email and sent a postcard, via U.S. Postal Service notifying them of this solicitation.

FINANCIAL IMPACT

Total cost of recommendation: N/A

Budget line item(s) to be used: N/A

If this is not a budgeted expenditure, does the recommendation create a need for funding?

N/A

LEGAL IMPACT

Is legal review necessary for this staff recommendation and related documents?

N/A

Reviewed/approved by: N/A

Additional comments: N/A

ADVERTISING REQUIREMENTS

Is advertising required for this recommendation? N/A

If the proof of publication affidavit is not attached, list the reason: N/A

FOLLOW UP IMPLEMENTATION

For time-sensitive follow up, select deadline date for follow up: 06/04/2019

Individual(s) responsible for follow up: Wanda Gautney/Purchasing Director

Action required (list contact persons/addresses if documents are to be mailed or emailed):

Letter to Vendors

Additional instructions/notes: N/A