



# Baldwin County Commission

## Legislation Text

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**Meeting Type:** BCC Regular Meeting

**Meeting Date:** 6/18/2019

**Item Status:** New

**From:** Joey Nunnally, P.E., County Engineer

Matthew Brown, BRATS Director of Transportation

**Submitted by:** Chandra Middleton, Assistant Director of Transportation

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### **ITEM TITLE**

Submission of Fiscal Year 2020 Section 5307 Urbanized Public Transportation Grant Application

### **STAFF RECOMMENDATION**

Take the following actions:

1. Adopt Resolution No. 2019-102 authorizing the Baldwin County Commission to commit up to \$293,231.00 as local non-federal match for operations, planning, and capital expenditures under the Section 5307 Urbanized Area Public Transportation Program during Fiscal Year 2020; and
2. Adopt Resolution No. 2019-103 authorizing the execution and submittal of a Fiscal Year 2020 Section 5307 Grant Application to the Alabama Department of Transportation (ALDOT) relating to public transportation; and
3. Authorize the Chairman to sign the application and any related documents, any related award documents, and any related reporting documents; and
4. Authorize Baldwin Regional Area Transit System (BRATS) staff to submit the Fiscal Year 2020 Section 5307 agreement to ALDOT.

### **BACKGROUND INFORMATION**

**Previous Commission action/date:** N/A

**Background:** BRATS qualifies to receive annual Section 5307 grant funding from the Federal Transit Administration, which passes through ALDOT. The funds are used to provide mass public transportation to the citizens and visitors of Baldwin County.

As with most federal grants, the BRATS public transit grants go through an annual application process. Because a portion of the BRATS service area falls within the Eastern Shore Metropolitan Planning Organization (MPO), BRATS is required split its costs between the two areas and submit

both an urban (5307) and rural (5311) grant. These grant requests are intentionally conservative (on the high side) to ensure that sufficient funds are awarded to provide the Commission with maximum flexibility for operating BRATS. The dollar amounts in these grants **do not represent** the actual expenses approved in the County budget. The Commission will approve the BRATS Fiscal Year 2020 budget separately during the annual budget process.

Total Federal Grant Funding Requested for Fiscal Year 2020 (both 5307 and 5311):

Category	Total Grant Funding	A. Section 5311 Funds (91.8%)	A. Section 5307 Funds (8.2%)
Operating	\$946,785.50	\$869,144.50	\$77,641.00
Administrative	\$839,026.00	\$839,026.00	\$0.00
Capital	\$404,800.00	\$358,400.00	\$46,400.00
Other Capital Improvements	\$696,000.00	\$0.00	\$696,000.00
Total	\$2,886,611.50	\$2,066,570.50	\$820,041.00

5307 Program for Fiscal Year 2020 (this agenda item):

Category	A. Section 5307 Funds (8.2%)	B. Section 5307 Local Funds	C. Section 5307 Contract Revenue	D. Section 5307 Fare Box	E. Section 5307 Total
Operating	\$ 77,641.00	\$ 66,838.00	\$ 10,803.00	\$ 29,990.00	\$185,272.00
Administrative	\$ -	\$ -	\$ -	\$ -	\$0.00
Capital	\$ 46,400.00	\$ 11,600.00	\$ -	\$ -	\$58,000.00
Other Capital Improvements	\$ 696,000.00	\$ 174,000.00	\$ -	\$ -	\$870,000.00
Total	\$ 820,041.00	\$ 252,438.00	\$ 10,803.00	\$ 29,990.00	\$1,113,272.00

The Fiscal Year 2020 request for federal assistance is \$820,041.00 and the local match requirement estimated at up to \$293,231.00, depending on the budget ultimately approved by the Commission. \$174,000.00 of the local matching funds would be covered by local municipalities on the Eastern Shore for proposed transit hubs in those locations.

These federal funds are 80% of Capital and Planning Cost and 50% of Operational cost. A Public Hearing has been advertised for and will be held on June 17, 2019, at 9:00 a.m. in the Baldwin County Commission BRATS office in Robertsedale, Alabama, to allow for comments on the proposed transportation service.

The application deadline is June 28, 2019. BRATS staff has submitted an unsigned copy of the application to ALDOT and if approved, the signed original application will be overnighted to ALDOT on June 18, 2019.

The final grant application is/contains proprietary information, so it is marked confidential.

## **FINANCIAL IMPACT**

**Total cost of recommendation:** \$1,113,272.00 with \$820,041.00 offset by 5307 Grant Revenue, \$29,990.00 offset by Farebox Revenue, \$10,803.00 offset by Contract Revenue resulting in up to \$252,438.00 in Local Match, depending on the budget ultimately approved by the Commission.

**Budget line item(s) to be used:** Fiscal Year 2020 Budget

**If this is not a budgeted expenditure, does the recommendation create a need for funding?**

N/A

### **LEGAL IMPACT**

**Is legal review necessary for this staff recommendation and related documents?**

N/A

**Reviewed/approved by:** N/A

**Additional comments:** N/A

### **ADVERTISING REQUIREMENTS**

**Is advertising required for this recommendation?** Yes

**If the proof of publication affidavit is not attached, list the reason:** Forthcoming from staff.

### **FOLLOW UP IMPLEMENTATION**

**For time-sensitive follow up, select deadline date for follow up:** Deadline date of June 28, 2019.

**Individual(s) responsible for follow up:** Administration staff and BRATS staff

**Action required (list contact persons/addresses if documents are to be mailed or emailed):**

Administration to print letters on letterhead and obtain the Chairman and Administrator's signatures where appropriate, provide the county seal and forward original document to BRATS staff. BRATS Staff will attach legal affidavit and ensure document order and completion for overnight submittal of the original grant documents to ALDOT. BRATS staff will manage grant once ALDOT approves agreement, implement grant and request reimbursement.

1. Fiscal Year 2020 Urbanized Transit Program Application Letter (Requires Letterhead)
2. ADA Update & Certification Form
3. Local Match Commitment Letter (Requires Letterhead)
4. Local Match Certification Letter (Requires Letterhead)
5. Authorization Resolution 2019-102
6. Authorizing Resolution 2019-103

Address letters to the attention of:

Mr. D. E. Phillips, Jr. P. E.  
State Local Transportation Engineer  
Alabama Department of Transportation  
1409 Coliseum Boulevard  
Montgomery, Alabama 36110

**Additional instructions/notes:** Once Signatures are obtained; Please contact Chandra Middleton to arrange pick up for overnight processing.

Pages which require Chairman's signature are page 11, 19, 28, 29, 30 & 56