



Baldwin County Commission

Legislation Text

File #: 19-1484, **Version:** 1

Meeting Type: BCC Regular Meeting

Meeting Date: 6/18/2019

Item Status: New

From: Wayne Dyess, County Administrator

Submitted by: Anu Gary, Administration/Records Manager

ITEM TITLE

Absentee Election Duties Related to the September 17, 2019, Special Elections - Baldwin County Public Schools - Special Tax District 7 (Spanish Fort) and Special Tax District 9 (Fairhope)

STAFF RECOMMENDATION

Related to the 2019 Special Elections - Baldwin County Public Schools - Special Tax District 7 (Spanish Fort) and Special Tax District 9 (Fairhope), on September 17, 2019, take the following actions:

1) Pursuant to Section 17-11-14 of the Code of Alabama (1975), determine the amount of compensation to be paid to the Absentee Election Manager, the Honorable Jody Wise, and for the applicable absentee election time period recognized by law during the September 17, 2019 Special Elections - Baldwin County Public Schools - Special Tax District 7 (Spanish Fort) and Special Tax District 9 (Fairhope), effective at 12:01 a.m. on August 3, 2019, for the September 17, 2019 election, to be the same pay as a Precinct Inspector for federal/state/statewide elections provided at (Baldwin County Commission) Policy #2.10 [\$125.00 per day with eligibility for an additional \$25.00 per day worked if certified as a qualified poll worker or completing a local election school] which is compliant to Section 17-8-12 of the Code of Alabama 1975; and

2) Pursuant to Section 17-11-2 of the Code of Alabama (1975), recognize the performance at and designate the place/office where the Absentee Election Manager shall perform such public duties for the applicable absentee election time period recognized by state law during the 2019 Special Election - Baldwin County Public Schools - Special Tax District 7 (Spanish Fort) and Special Tax District 9 (Fairhope), (September 17, 2019), as follows:

Place: Baldwin County (Main) Courthouse at the County Seat in Bay Minette

Office: Office of Circuit Clerk of the 28th Judicial Circuit

8:00 AM - 4:30 PM (Monday - Friday)

3) Approve the request of the Absentee Election Manager, the Honorable Jody Wise, and authorize the execution of a Contract for Services with Evelina Hernandez for her services as Assistant to the Absentee Election Manager at a rate of compensation of \$75.00 per day worked [as paid from

Baldwin County Budget Line Item 51910.5150] for the applicable absentee election time period recognized by law during the 2019 Special Election - Baldwin County Public Schools - Special Tax District 7 (Spanish Fort) and Special Tax District 9 (Fairhope), (September 17, 2019). The term of the Contract shall commence no earlier than 12:01 a.m. on August 3, 2019, and expire no later than September 17, 2019, unless sooner terminated as set forth in the Contract.

BACKGROUND INFORMATION

Previous Commission action/date: N/A

Background: N/A

FINANCIAL IMPACT

Total cost of recommendation:

\$6,750 +/- \$150 per day worked not to exceed 45 days (Absentee Election Manager Compensation)

\$3,375 +/- \$75 per day worked not to exceed 45 days (Assistant)

Budget line item(s) to be used: 51910 Elections

If this is not a budgeted expenditure, does the recommendation create a need for funding?
N/A

LEGAL IMPACT

Is legal review necessary for this staff recommendation and related documents?
Yes.

Reviewed/approved by: County Attorney, David Conner.

Additional comments: N/A

ADVERTISING REQUIREMENTS

Is advertising required for this recommendation? N/A

If the proof of publication affidavit is not attached, list the reason: N/A

FOLLOW UP IMPLEMENTATION

For time-sensitive follow up, select deadline date for follow up: Time-sensitive

Individual(s) responsible for follow up: N/A

Action required (list contact persons/addresses if documents are to be mailed or emailed):

Administration - correspondence to:

Absentee Election Manager, Jody Wise (notify via email only)

Contract to Assistant (2 Original Contracts):

Evelina Hernandez

1411 Hand Avenue

Bay Minette, Alabama 36507

cc:

Violetta Smith (notify via email only)

Probate Judge Harry D'Olive (notify via email only)

Sheriff Huey Hoss Mack (notify via email only)

Additional instructions/notes: N/A