



Baldwin County Commission

Legislation Text

File #: 19-1562, **Version:** 1

Meeting Type: BCC Regular Meeting

Meeting Date: 7/2/2019

Item Status: New

From: Wayne Dyess, County Administrator

Deidra Hanak, Personnel Director

Submitted by: Deidra Hanak, Personnel Director

ITEM TITLE

Commission Administration - Creation of a Public Information Coordinator Position

STAFF RECOMMENDATION

Take the following action:

- 1) Approve the creation of a Public Information Coordinator (PID #TBD) (EC-07 range: \$44,476 - \$70,450 annually); and
- 2) Approve the position description for Public Information Coordinator.

BACKGROUND INFORMATION

Previous Commission action/date: N/A

Background: The County Administrator Director respectfully requests that the above recommendation is approved.

FINANCIAL IMPACT

Total cost of recommendation: N/A

Budget line item(s) to be used: 51125.5113

If this is not a budgeted expenditure, does the recommendation create a need for funding?
N/A

LEGAL IMPACT

Is legal review necessary for this staff recommendation and related documents?
N/A

Reviewed/approved by: N/A

Additional comments: N/A

ADVERTISING REQUIREMENTS

Is advertising required for this recommendation? N/A

If the proof of publication affidavit is not attached, list the reason: N/A

FOLLOW UP IMPLEMENTATION

For time-sensitive follow up, select deadline date for follow up: N/A

Individual(s) responsible for follow up: Personnel - Implement Changes as directed

Action required (list contact persons/addresses if documents are to be mailed or emailed):
N/A

Additional instructions/notes: N/A