



Baldwin County Commission

Legislation Text

File #: 19-1673, **Version:** 1

Meeting Type: BCC Regular Meeting

Meeting Date: 7/16/2019

Item Status: New

From: Ronald J. Cink, Budget Director

Submitted by: Jennifer M. Forsman, Audit Compliance Officer

ITEM TITLE

Sales & Use Tax Collection Software Agreement Addendum

STAFF RECOMMENDATION

Related to the Sales & Use Tax collection software, take the following actions:

- 1) Approve the Computer Software Support Agreement with Delta Computer Systems, Inc., commencing on the first day of the delivery of the software or upon acceptance of the addendum(s) by both parties and shall remain in effect for one year. This agreement shall remain in effect for one year and automatically renew annually; and
- 2) Authorize the Chairman to sign the Computer Software Support Agreement Addendum with Delta Computer Systems with the new monthly rate in the amount of \$1,025.00, effective October 1, 2019.

BACKGROUND INFORMATION

Previous Commission action/date: June 3, 2014, July 19, 2016, and August 7, 2018

Background:

During Regular Baldwin County Commission meeting on June 3, 2014, related to the Sales & Use Tax collection software, took the following actions:

- 1) Authorized the Chairman to sign the Purchase Agreement with Delta Computer Software Systems, Inc. for software license fee in the amount of \$41,000.00; and
- 2) Authorized the Chairman to sign the Computer Software License Agreement with Delta Computer Systems, Inc.; and
- 3) Authorized the Chairman to sign the Computer Software Support Agreement with Delta Computer Systems, Inc. with terms of this agreement automatically renew at each annual period; and
- 4) Authorized the Chairman to sign the Computer Software Support Agreement Addendum with Delta Computer Systems.

During the Regular Baldwin County Commission Meeting July 19, 2016, related to the Manufactured Homes and Business License Program citation functions, took the following actions:

- 1) Authorized the Chairman to sign the Computer Software Support Agreement with Delta Computer Systems, Inc. with terms of this agreement automatically renewing at each annual period; and
- 2) Authorized the Chairman to sign the Computer Software Support Agreement Addendum with Delta Computer Systems, Inc.

During the Regular Baldwin County Commission Meeting August 7, 2018, related to the Sales & Use Tax collection software, took the following actions:

- 1) Authorized the Chairman to sign the Computer Software Support Agreement with Delta Computer Systems, Inc. with terms of this agreement automatically renew at each annual period; and
- 2) Authorized the Chairman to sign the Computer Software Support Agreement Addendum with Delta Computer Systems.

FINANCIAL IMPACT

Total cost of recommendation: \$12,300.00

Budget line item(s) to be used: 51750.5235

If this is not a budgeted expenditure, does the recommendation create a need for funding?

N/A

LEGAL IMPACT

Is legal review necessary for this staff recommendation and related documents?

Yes

Reviewed/approved by: N/A

Additional comments: N/A

ADVERTISING REQUIREMENTS

Is advertising required for this recommendation? N/A

If the proof of publication affidavit is not attached, list the reason: N/A

FOLLOW UP IMPLEMENTATION

For time-sensitive follow up, select deadline date for follow up: N/A

Individual(s) responsible for follow up: Administration and Ronald Cink, Budget Director

Action required (list contact persons/addresses if documents are to be mailed or emailed):

Administration - have Chairman sign Computer Support Agreement and Addendum

Mail agreement and addendum to:

Delta Computer Systems, Inc

1085 Tommy Munro Drive

Biloxi, Mississippi 39532

Additional instructions/notes: N/A