



Baldwin County Commission

Legislation Text

File #: 19-1726, **Version:** 1

Meeting Type: BCC Regular Meeting

Meeting Date: 8/6/2019

Item Status: New

From: Wanda Gautney, Purchasing Director/Joey Nunnally, County Engineer/Matthew Brown, Brats Director/Danon Smith, EMA Planning and Grants Coordinator

Submitted by: Wanda Gautney, Purchasing Director

ITEM TITLE

Competitive Bid #WG19-51 - Purchase and Installation of One (1) 125 kW Generator for the Baldwin Regional Area Transit System (BRATS) Building Located in Robertsedale, Alabama for the Baldwin County Commission

STAFF RECOMMENDATION

Take the following actions:

- 1) Approve the specifications and authorize the Purchasing Director to place a competitive bid for the purchase and installation of one (1) 125 kW Generator for the Baldwin County BRATS Building located in Robertsedale, Alabama and
- 2) Further, authorize the Chairman/ Purchasing Division Commissioner for the Baldwin County Commission to approve any necessary addenda or clarifications if required after the bid is advertised.

BACKGROUND INFORMATION

Previous Commission action/date:

08/21/19 meeting: Authorized the Chairman to sign a letter of Commitment to authorize \$16,328.00 as local non-federal match for the Federal Emergency Management Agency (FEMA) Hazard Mitigation Assistance Grant Number DR-4349-AL; and authorized the Chairman to execute a maintenance agreement accepting responsibility for routine maintenance of generator.

Background: Staff is requesting that a competitive bid be placed for the purchase and installation of one (1) 125 kW generator for the Baldwin Regional Area Transit System (BRATS) building located in Robertsedale, Alabama. The Baldwin County Emergency Management Agency (EMA) secured a Federal Emergency Management Agency (FEMA) Hazard Mitigation Assistance (HMA) Grant for the purchase and installation of a 125 kW generator for BRATS in Robertsedale. This generator will power the fuel tanks, shop and the office building to streamline operations during all power outages ensuring continued service to citizens. This generator will be funded with 75% federal funds (\$48,982.50) from the HMA grant and 25% County funds (\$16,327.50) for a total amount of

\$65,321.00. The County will provide the yearly maintenance expense on the generator. Recommend the Commission approve the specifications and authorize the Purchasing Director to place a competitive bid.

FINANCIAL IMPACT

Total cost of recommendation: N/A

Budget line item(s) to be used: N/A

If this is not a budgeted expenditure, does the recommendation create a need for funding?
N/A

LEGAL IMPACT

Is legal review necessary for this staff recommendation and related documents?
N/A

Reviewed/approved by: N/A

Additional comments: N/A

ADVERTISING REQUIREMENTS

Is advertising required for this recommendation? N/A

If the proof of publication affidavit is not attached, list the reason: N/A

FOLLOW UP IMPLEMENTATION

For time-sensitive follow up, select deadline date for follow up: 08/06/2019

Individual(s) responsible for follow up: Wanda Gautney, Purchasing Director

Action required (list contact persons/addresses if documents are to be mailed or emailed):
Mail Bids

Additional instructions/notes: N/A