



# Baldwin County Commission

## Legislation Text

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**File #:** 19-1745, **Version:** 1

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**Meeting Type:** BCC Regular Meeting

**Meeting Date:** 8/6/2019

**Item Status:** New

**From:** Joey Nunnally, P.E., County Engineer

**Submitted by:** Matthew Brown, BRATS Director of Transportation

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### **ITEM TITLE**

Solicitation of Quotes for Procurement of Professional Appraisal Services for Preparation of Rent Analysis/Report for BRATS Real Estate

### **STAFF RECOMMENDATION**

Authorize BRATS staff, in coordination with the Purchasing Manager, to solicit a minimum of three quotes from Professional Appraisers to prepare a Rent Analysis/Report for BRATS real estate.

### **BACKGROUND INFORMATION**

**Previous Commission action/date:** N/A

**Background:** The Federal Transit Administration allows grant recipients to utilize an in-kind match as part of their local funding. For real estate to qualify as in-kind match, it must be appraised. BRATS would like to hire a professional appraiser to determine the rental values for the following locations:

- Bay Minette BRATS Office
- Fairhope BRATS Hub & Office (less grant funded improvements)
- Robertsedale BRATS Hub & Office (less grant funded improvements)
- Foley BRATS Office

Pricing varies due to differences in appraiser workloads. To ensure that the best possible price is obtained, the County will secure a minimum three quotes for the service. Taking these steps could potentially save the Commission \$50,000 to \$70,000 annually in local funding.

### **FINANCIAL IMPACT**

**Total cost of recommendation:** BRATS staff estimates the service will cost between \$3,500 and \$5,000, 80% of which will be reimbursed by ALDOT.

**Budget line item(s) to be used:** 51930.5150

**If this is not a budgeted expenditure, does the recommendation create a need for funding?**

This is not a budgeted expenditure; however, the expense can be made up through shortfalls in other items.

**LEGAL IMPACT**

**Is legal review necessary for this staff recommendation and related documents?**

N/A

**Reviewed/approved by:** N/A

**Additional comments:** N/A

**ADVERTISING REQUIREMENTS**

**Is advertising required for this recommendation?** N/A

**If the proof of publication affidavit is not attached, list the reason:** N/A

**FOLLOW UP IMPLEMENTATION**

**For time-sensitive follow up, select deadline date for follow up:** N/A

**Individual(s) responsible for follow up:** Matthew Brown, BRATS Director of Transportation.

**Action required (list contact persons/addresses if documents are to be mailed or emailed):**  
N/A

**Additional instructions/notes:** N/A