



Baldwin County Commission

Legislation Text

File #: 19-1745, **Version:** 1

Meeting Type: BCC Regular Meeting
Meeting Date: 8/6/2019
Item Status: New
From: Joey Nunnally, P.E., County Engineer
Submitted by: Matthew Brown, BRATS Director of Transportation

ITEM TITLE

Solicitation of Quotes for Procurement of Professional Appraisal Services for Preparation of Rent Analysis/Report for BRATS Real Estate

STAFF RECOMMENDATION

Authorize BRATS staff, in coordination with the Purchasing Manager, to solicit a minimum of three quotes from Professional Appraisers to prepare a Rent Analysis/Report for BRATS real estate.

BACKGROUND INFORMATION

Previous Commission action/date: N/A

Background: The Federal Transit Administration allows grant recipients to utilize an in-kind match as part of their local funding. For real estate to qualify as in-kind match, it must be appraised. BRATS would like to hire a professional appraiser to determine the rental values for the following locations:

- Bay Minette BRATS Office
- Fairhope BRATS Hub & Office (less grant funded improvements)
- Robertsedale BRATS Hub & Office (less grant funded improvements)
- Foley BRATS Office

Pricing varies due to differences in appraiser workloads. To ensure that the best possible price is obtained, the County will secure a minimum three quotes for the service. Taking these steps could potentially save the Commission \$50,000 to \$70,000 annually in local funding.

FINANCIAL IMPACT

Total cost of recommendation: BRATS staff estimates the service will cost between \$3,500 and \$5,000, 80% of which will be reimbursed by ALDOT.

Budget line item(s) to be used: 51930.5150

If this is not a budgeted expenditure, does the recommendation create a need for funding?

This is not a budgeted expenditure; however, the expense can be made up through shortfalls in other items.

LEGAL IMPACT

Is legal review necessary for this staff recommendation and related documents?

N/A

Reviewed/approved by: N/A

Additional comments: N/A

ADVERTISING REQUIREMENTS

Is advertising required for this recommendation? N/A

If the proof of publication affidavit is not attached, list the reason: N/A

FOLLOW UP IMPLEMENTATION

For time-sensitive follow up, select deadline date for follow up: N/A

Individual(s) responsible for follow up: Matthew Brown, BRATS Director of Transportation.

Action required (list contact persons/addresses if documents are to be mailed or emailed):
N/A

Additional instructions/notes: N/A