



# Baldwin County Commission

## Legislation Text

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**File #:** 19-1750, **Version:** 1

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**Meeting Type:** BCC Regular Meeting  
**Meeting Date:** 8/6/2019  
**Item Status:** New  
**From:** Dean Mott, Chief Clerk  
**Submitted by:** Tawanda Gulley, Administrative Support Specialist

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### ITEM TITLE

Probate Office - Computer Software Support Agreement Addendum

### STAFF RECOMMENDATION

Related to the Probate Court Computer Software Agreement, take the following actions:

- 1) Approve the Computer Software Support Agreement with Delta Computer Systems, Inc., commencing on the first day of the delivery of the software or upon acceptance of the addendum by both parties and shall remain in effect for one year. This agreement shall remain in effect for one year and automatically renew annually; and
- 2) Authorize the Chairman to execute the Computer Software Support Agreement Addendum with Delta Computer Systems with the new monthly rate in the amount of \$8,346.67, effective October 1, 2019.

### BACKGROUND INFORMATION

**Previous Commission action/date:** Annual

**Background:** The Computer Software Support Agreement is renewed on an annual basis, with a standard adjustment.

### FINANCIAL IMPACT

**Total cost of recommendation:** \$100,160.04 (\$8,346.67 monthly)

**Budget line item(s) to be used:** 51300.5235

**If this is not a budgeted expenditure, does the recommendation create a need for funding?** N/A

### LEGAL IMPACT

**Is legal review necessary for this staff recommendation and related documents?**

Reviewed by David Conner, County Attorney

**Reviewed/approved by:** N/A

**Additional comments:** N/A

### **ADVERTISING REQUIREMENTS**

**Is advertising required for this recommendation?** N/A

**If the proof of publication affidavit is not attached, list the reason:** N/A

### **FOLLOW UP IMPLEMENTATION**

**For time-sensitive follow up, select deadline date for follow up:** N/A

**Individual(s) responsible for follow up:** Administration and Dean Mott, Chief Clerk/Probate Court

**Action required (list contact persons/addresses if documents are to be mailed or emailed):**

Administration - have Chairman sign Computer Support Agreement and Addendum

**Mail agreement and addendum to:**

Delta Computer Systems, Inc.  
1085 Tommy Munro Drive  
Biloxi, Mississippi 39532

**Additional instructions/notes:** N/A