



Baldwin County Commission

Legislation Text

File #: 19-1713, **Version:** 1

Meeting Type: BCC Work Session

Meeting Date: 8/13/2019

Item Status: New

From: Joey Nunnally, P.E., County Engineer

Submitted by: Audra Mize, Operations Support Specialist II

ITEM TITLE

Intergovernmental Service Agreement between Baldwin County and the Bay Minette Municipal Airport Authority for Parking Lot Resurfacing

STAFF RECOMMENDATION

Approve and authorize the Chairman to execute an Intergovernmental Service Agreement between the Baldwin County Commission and the Bay Minette Municipal Airport Authority for the Baldwin County Highway Department to resurface half of the parking lot located near the Clark Building with tie-ins to the building and the taxiway for an estimated cost of \$10,563.62 for labor and equipment. The Bay Minette Municipal Airport will be invoiced for the actual cost upon completion of the project. *(This agreement shall be effective upon full execution and terminate after (12) months unless terminated by either party upon the delivery of a thirty (30) day notice of termination.)*

BACKGROUND INFORMATION : The Bay Minette Municipal Airport Authority is requesting assistance from the Baldwin County Commission for the resurfacing of half of the parking lot. The Airport Authority will be invoiced actual costs for labor and equipment upon completion of the project.

The Bay Minette Municipal Airport Authority will provide materials for this project.

Previous Commission action/date:

July 21, 2015 - The Commission authorized the Baldwin County Highway Department to restripe the runway of the Bay Minette Airport for a cost of \$3,800.00 with the City of Bay Minette committing to reimburse the County for labor and materials. The City of Bay Minette was invoiced the actual cost of labor and materials upon completion of the project.

Background:

The Bay Minette Municipal Airport Authority is requesting assistance from the Commission resurfacing a portion of their parking lot.

Agreement is forthcoming.

FINANCIAL IMPACT

Total cost of recommendation: N/A

Budget line item(s) to be used: N/A

If this is not a budgeted expenditure, does the recommendation create a need for funding? N/A

LEGAL IMPACT

Is legal review necessary for this staff recommendation and related documents?

Yes

Reviewed/approved by: County Attorney will review agreement.

Additional comments: N/A

ADVERTISING REQUIREMENTS

Is advertising required for this recommendation? N/A

If the proof of publication affidavit is not attached, list the reason: N/A

FOLLOW UP IMPLEMENTATION

For time-sensitive follow up, select deadline date for follow up: N/A

Individual(s) responsible for follow up: Administration Staff; Highway Department

Action required (list contact persons/addresses if documents are to be mailed or emailed):

Administration Staff have Chairman execute agreement. Highway Department schedule work.

Highway Accounting send invoice upon completion of project.

Bay Minette Municipal Airport

P.O. Box 1208

Bay Minette, Alabama 36507

Additional instructions/notes: N/A