



# Baldwin County Commission

## Legislation Text

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**File #:** 19-1764, **Version:** 1

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**Meeting Type:** BCC Work Session

**Meeting Date:** 8/13/2019

**Item Status:** New

**From:** Zachary M. Hood, EMA Director

**Submitted by:** Terri Gray, EMA Administrative Support Specialist

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### ITEM TITLE

Creation of a 2019-2020 Internship Program for the Baldwin County Emergency Management Agency

### STAFF RECOMMENDATION

Approve the creation of a 2019-2020 Internship Program for the Baldwin County Emergency Management Agency (EMA) Department.

### BACKGROUND INFORMATION

**Previous Commission action/date:** N/A

**Background:** Baldwin County Emergency Management Agency (EMA) Department is looking to integrate an unpaid internship program that would consist of 3 to 4 college students, or recent graduates, seeking experience of working in the Emergency Management field. The students must be in the second year of a related field and the course of study, or degree, must be in a parallel field, if not in Emergency Management. Our goal is to start the internship program with the Fall semester of 2019 and continue for a minimum of four semesters.

Each candidate would assist current EMA staff members in a vast array of opportunities such as: assist with the ongoing development and maintenance of written communications and placement in the targeted outlets; assist in coordinating interviews and briefings with the local media and press; assist in planning, preparing and conducting public outreach events and publications; assist with social media and other platforms to increase awareness and preparedness to our local citizens of Baldwin County, as well as the visitors of our county year round. This opportunity for the students to experience all aspects of our day to day operations at the Emergency Operations Center would be of great benefit for the interns and their education, as well as be a great asset to our EMA Department staff.

### FINANCIAL IMPACT

**Total cost of recommendation:** N/A

Budget line item(s) to be used: N/A

If this is not a budgeted expenditure, does the recommendation create a need for funding? N/A

### LEGAL IMPACT

Is legal review necessary for this staff recommendation and related documents?  
N/A

Reviewed/approved by: N/A

Additional comments: N/A

### ADVERTISING REQUIREMENTS

Is advertising required for this recommendation? N/A

If the proof of publication affidavit is not attached, list the reason: N/A

### FOLLOW UP IMPLEMENTATION

For time-sensitive follow up, select deadline date for follow up: N/A

Individual(s) responsible for follow up: EMA Director, Zachary Hood

Action required (list contact persons/addresses if documents are to be mailed or emailed): N/A

Additional instructions/notes: