



# Baldwin County Commission

## Legislation Text

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**File #:** 19-1797, **Version:** 1

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**Meeting Type:** BCC Work Session

**Meeting Date:** 8/13/2019

**Item Status:** New

**From:** Terri Graham, Development and Environmental Director

Suzanne Doughty, Senior Accountant

**Submitted by:** Suzanne Doughty, Senior Accountant

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### ITEM TITLE

Baldwin County Solid Waste Uncollectible Residential Accounts

### STAFF RECOMMENDATION

Approve the attached uncollectible residential garbage accounts list for write-offs in the amount of \$2,315.10.

### BACKGROUND INFORMATION

**Previous Commission action/date:** No

#### **Background:**

Date: 10/16/2018 - Commission approved to write off \$506.85 of uncollectible residential garbage accounts.

Date: 11/20/2018 - Commission approved to write off \$864.10 of uncollectible residential garbage accounts.

Date: 12/18/2018 - Commission approved to write off \$706.85 of uncollectible residential garbage accounts.

Date: 01/15/2019 - Commission approved to write off \$739.90 of uncollectible residential garbage accounts.

Date: 02/19/2019 - Commission approved to write off \$436.00 of uncollectible residential garbage accounts.

Date: 03/19/2019 - Commission approved to write off \$685.00 of uncollectible residential garbage accounts.

Date: 04/16/2019 - Commission approved to write off \$248.00 of uncollectible residential garbage accounts.

Date: 05/14/2019 - Commission approved to write off \$859.00 of uncollectible residential garbage accounts.

Date: 06/18/2019 - Commission approved to write off \$1,950.70 of uncollectible residential garbage accounts.

Date: 07/23/2019 - Commission approved to write off \$744.00 of uncollectible residential garbage accounts.

The accounts listed in the attached spreadsheet all have balances that are uncollectible. All accounts listed have been thoroughly reviewed by Baldwin County Solid Waste Deputy Solid Waste Officers and/or the Senior Accountant. All accounts have undergone the following procedure as prescribed for by both State Law and County Commission resolution (where forwarding address is verifiable and within Baldwin County):

1. Notice of delinquency provided. Statement contains "Past Due" watermark.
2. If account is not brought current by the first week of the following billing month, a *Notice of Show Cause Hearing* is mailed immediately.
3. If account remains delinquent after subsequent attempts to collect, a delinquency letter is sent via the District Attorney's office.
4. When deemed appropriate, house visits or do not pick-up service orders will be implemented.
5. If account remains delinquent after all attempts to collect (noted above) have been exhausted, the account holder, where appropriate, is referred to the District Attorney for possible criminal prosecution.

#### **FINANCIAL IMPACT**

Total cost of recommendation: \$2,315.10

Budget line item(s) to be used: 511.14990 Allowance for uncollectible accounts

If this is not a budgeted expenditure, does the recommendation create a need for funding? N/A

#### **LEGAL IMPACT**

Is legal review necessary for this staff recommendation and related documents?  
N/A

Reviewed/approved by: N/A

Additional comments: N/A

#### **ADVERTISING REQUIREMENTS**

Is advertising required for this recommendation? N/A

If the proof of publication affidavit is not attached, list the reason: N/A

#### **FOLLOW UP IMPLEMENTATION**

For time-sensitive follow up, select deadline date for follow up: N/A

**Individual(s) responsible for follow up:** Solid Waste Collection Administration and Finance and Accounting Department

**Action required (list contact persons/addresses if documents are to be mailed or emailed):** N/A

**Additional instructions/notes:** N/A