



Baldwin County Commission

Legislation Text

File #: 19-1839, **Version:** 1

Meeting Type: BCC Regular Meeting
Meeting Date: 8/13/2019
Item Status: New
From: Wayne Dyess, County Administrator
Submitted by: Michelle Howard, Administrative Support Specialist

ITEM TITLE

Donation of Surplus Vehicle from the Baldwin County Commission Administration Department to the Baldwin County District Attorney's Office

STAFF RECOMMENDATION

Take the following actions:

1. Approve the donation at no cost of one (1) 2010 Mercury Mariner (VIN 4M2CN8BG9AKJ26834 - Asset Number 0008175) from Baldwin County Commission Administration Department (51125) to the Baldwin County District Attorney's Office; and
2. Authorize the Chairman to execute the Fixed Asset Change Form.

BACKGROUND INFORMATION

Previous Commission action/date: N/A

Background: The District Attorney's office is requesting approval of the donation of a surplus vehicle from Baldwin County Commission Administration Department to the Baldwin County District Attorney's office.

FINANCIAL IMPACT

Total cost of recommendation: N/A

Budget line item(s) to be used: N/A

If this is not a budgeted expenditure, does the recommendation create a need for funding? N/A

LEGAL IMPACT

Is legal review necessary for this staff recommendation and related documents?

N/A

Reviewed/approved by: N/A

Additional comments: N/A

ADVERTISING REQUIREMENTS

Is advertising required for this recommendation? N/A

If the proof of publication affidavit is not attached, list the reason: N/A

FOLLOW UP IMPLEMENTATION

For time-sensitive follow up, select deadline date for follow up: N/A

Individual(s) responsible for follow up: Administration Staff

Action required (list contact persons/addresses if documents are to be mailed or emailed):

Administration Staff have Chairman execute Fixed Asset Change Forms and return to District Attorney's Office.

Additional instructions/notes: N/A