



# Baldwin County Commission

## Legislation Text

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**File #:** 19-2093, **Version:** 1

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**Meeting Type:** BCC Regular Meeting  
**Meeting Date:** 10/1/2019  
**Item Status:** New  
**From:** Wayne Dyess, County Administrator  
Felisha Anderson, Archives Director  
Deidra Hanak, Personnel Director  
**Submitted by:** Deidra Hanak, Personnel Director

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### **ITEM TITLE**

Archives Department - Transfer of Employee to Archives Specialist Position

### **STAFF RECOMMENDATION**

Approve the transfer of Robert Brown from the Detention Technician position (PID#466) grade H-06 (\$16.503 per hour / \$34,326.24 annually) in the Juvenile Detention Center (105/52610), to fill the open Archives Specialist position (PID#5216), with no change in pay, to the Archives Department (001/51906), to be effective no sooner than October 14, 2019.

### **BACKGROUND INFORMATION**

**Previous Commission action/date:** N/A

**Background:** The Archives Specialist position was vacated in September 2019, due to the resignation of the previous employee. The County Administrator respectfully requests that the above recommendation is approved.

### **FINANCIAL IMPACT**

**Total cost of recommendation:** N/A

**Budget line item(s) to be used:** 51906.5113

**If this is not a budgeted expenditure, does the recommendation create a need for funding?**  
N/A

### **LEGAL IMPACT**

**Is legal review necessary for this staff recommendation and related documents?**  
N/A

**Reviewed/approved by:** N/A

**Additional comments:** N/A

### **ADVERTISING REQUIREMENTS**

**Is advertising required for this recommendation?** N/A

**If the proof of publication affidavit is not attached, list the reason:** N/A

### **FOLLOW UP IMPLEMENTATION**

**For time-sensitive follow up, select deadline date for follow up:** N/A

**Individual(s) responsible for follow up:** Personnel

**Action required (list contact persons/addresses if documents are to be mailed or emailed):**  
N/A

**Additional instructions/notes:** N/A