



Baldwin County Commission

Legislation Text

File #: 19-2121, **Version:** 1

Meeting Type: BCC Regular Meeting

Meeting Date: 10/1/2019

Item Status: New

From: Brian Peacock, CIS Director and Zach Hood, EMA Director

Submitted by: David Wessler, CIS Business Manager

ITEM TITLE

Transfer a 2011 Ford F-250 Super Duty Pickup Truck from Communications Information Systems Department to Emergency Management Agency

STAFF RECOMMENDATION

Take the following actions:

1. Approve Communications and Information Systems (CIS), through the Clerk Treasurer, to transfer the following pickup truck to Emergency Management Agency (EMA) at no charge:

Vehicle #66771

2011 Ford F250 Super Duty pickup truck

Condition - Very Good

VIN #1FT7W2BT4BEB66771

Tag #42942 CO

Mileage as of 9/2019 - 27,879

Date of Transfer - 09/05/2019

2. Authorize the Chairman to execute the Fixed Asset Change Form.

BACKGROUND INFORMATION

Previous Commission action/date: September 20, 2016

Background: 09/20/2016 - Item BD2 approved the transfer of a 2011 Ford F250 Pickup Truck (VIN #1FT7W2BT4BEB66771) from Emergency Management Agency (EMA) to the Communications and Information Systems (CIS) Department at no charge and authorized the Chairman to execute the Fixed Asset Change Form.

When this truck was transferred to CIS, a substantial vehicle with four-wheel-drive capability was desirable for use by the Radio Administrator to be able to access radio tower sites in remote locations. However, after the truck was transferred to CIS, the Radio Administrator position became vacant and has not been filled. Because the duties of the Radio

Administrator position are presently handled by contract personnel who are not authorized to operate County vehicles, the CIS Department is no longer in need of the vehicle. The Emergency Management Agency has identified a need for the truck; therefore, it is recommended that it be transferred back to EMA at no charge.

FINANCIAL IMPACT

Total cost of recommendation: N/A

Budget line item(s) to be used: N/A

If this is not a budgeted expenditure, does the recommendation create a need for funding? N/A

LEGAL IMPACT

Is legal review necessary for this staff recommendation and related documents?
N/A

Reviewed/approved by: N/A

Additional comments: N/A

ADVERTISING REQUIREMENTS

Is advertising required for this recommendation? N/A

If the proof of publication affidavit is not attached, list the reason: N/A

FOLLOW UP IMPLEMENTATION

For time-sensitive follow up, select deadline date for follow up: N/A

Individual(s) responsible for follow up:

David Wessler, CIS Business Manager - Have Fixed Asset Form signed by both parties

John Marino, Chief Compliance Officer - Transfer fixed asset from CIS to EMA

Action required (list contact persons/addresses if documents are to be mailed or emailed): N/A

Additional instructions/notes: N/A