Baldwin County Commission

Legislation Text

File #: 19-2135, **Version:** 1

Meeting Type: BCC Regular Meeting
Meeting Date: 10/1/2019
Item Status: New
From: Joey Nunnally, P.E., County Engineer
Cian Harrison, Chief Accountant
Submitted by: Lisa Sangster, Administrative Support Specialist IV

ITEM TITLE
County Information Management System (CIMS) User License Agreement with Diversified Computer Services

STAFF RECOMMENDATION
Approve and authorize the Chairman to execute the County Information Management System (CIMS) Software License Agreement with Diversified Computer Services, LLC which is specifically designed to capture and manage Baldwin County Highway Department data. *(The term of this Agreement shall commence as of October 1, 2019, and shall continue until September 30, 2020, with the understanding this Agreement is subject to earlier termination as provided within the Agreement.)*

BACKGROUND INFORMATION

Previous Commission action/date: Annual

Background: The Commission has approved an annual Software License Agreement with Diversified Computer Services, LLC since 2005. County Information Management System (CIMS) is designed to capture and manage Baldwin County Highway Department data. The program generates over 100 detailed reports which increases productivity and simplified information management. CIMS is beneficial for reporting to the Commission and managing the Baldwin County Highway Department.

FINANCIAL IMPACT

Total cost of recommendation: $9,000.00

Budget line item(s) to be used: 53100.5235

If this is not a budgeted expenditure, does the recommendation create a need for funding?
N/A

LEGAL IMPACT

Is legal review necessary for this staff recommendation and related documents?
Yes

Reviewed/approved by: County Attorney

Additional comments: N/A

ADVERTISING REQUIREMENTS

Is advertising required for this recommendation? N/A

If the proof of publication affidavit is not attached, list the reason: N/A

FOLLOW UP IMPLEMENTATION

For time-sensitive follow up, select deadline date for follow up: N/A

Individual(s) responsible for follow up: Administration Staff

Action required (list contact persons/addresses if documents are to be mailed or emailed):
Administration Staff have two (2) original agreements executed by the Chairman. Send an original agreement to Diversified Computer Services and a copy to the Highway Department (Terri Byrd).

Contact:

Mr. Danny L. Floyd
Diversified Computer Services
8200 Old Federal Road
Montgomery, Alabama 36117

Additional instructions/notes: N/A