



Baldwin County Commission

Legislation Text

File #: 19-2145, **Version:** 1

Meeting Type: BCC Regular Meeting

Meeting Date: 10/1/2019

Item Status: New

From: Wayne Dyess, County Administrator

Submitted by: Victoria Key, Administrative Support Specialist

ITEM TITLE

Consideration for Rescheduling and Cancelling Certain Baldwin County Commission Meetings in November 2019 and December 2019

STAFF RECOMMENDATION

Adopt Resolution #2020-008 which approves the following:

- 1) The November 26, 2019, work session meeting time of the Baldwin County Commission is rescheduled to begin at 10:30 a.m., and to be held instead, in the Commission Conference Room at the Central Annex Building as located at 22251 Palmer Street, Robertsdale, Alabama; and
- 2) The December 24, 2019, work session meeting of the Baldwin County Commission is cancelled.

BACKGROUND INFORMATION

Previous Commission action/date: N/A

Background: The November 26, 2019, work session meeting time of the Baldwin County Commission will need to be rescheduled to begin at 10:30 a.m., instead of 8:30 a.m., due to the Day of Thanks Public Breakfast event in Robertsdale. The meeting location will also need to be changed to be held in the Commission Conference Room instead of the Auditorium.

The December 24, 2019, work session meeting of the Baldwin County Commission will need to be cancelled due to the County offices being closed for Christmas Eve on December 24th and Christmas Day on December 25th.

FINANCIAL IMPACT

Total cost of recommendation: N/A

Budget line item(s) to be used: N/A

If this is not a budgeted expenditure, does the recommendation create a need for funding? N/A

LEGAL IMPACT

Is legal review necessary for this staff recommendation and related documents?
N/A

Reviewed/approved by: N/A

Additional comments: N/A

ADVERTISING REQUIREMENTS

Is advertising required for this recommendation? N/A

If the proof of publication affidavit is not attached, list the reason: N/A

FOLLOW UP IMPLEMENTATION

For time-sensitive follow up, select deadline date for follow up: Time Sensitive - See below.

Individual(s) responsible for follow up: Administration

Send Public Notice to Media/BCC Contacts

Upload Notice to county website

Post Notices at courthouse and facilities

Update Legistar calendar/Insite online meetings calendar

Update Upload Log

Update 4BCC Outlook Calendar and send invites out again

Upload fully executed Resolution to BCAP

Notify:

- 1) Court Reporter (calendar update, email/text, need confirmation)
- 2) QuickCaption for closed captioning (email, need confirmation)
- 3) CIS staff for audio/video (email, need confirmation)
- 4) Facility Coordinator for meeting rooms if necessary

Action required (list contact persons/addresses if documents are to be mailed or emailed): N/A

Additional instructions/notes: N/A

