



# Baldwin County Commission

## Legislation Text

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**File #:** 19-2117, **Version:** 1

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**Meeting Type:** BCC Work Session

**Meeting Date:** 10/8/2019

**Item Status:** New

**From:** Wanda Gautney, Purchasing Director/Brian Peacock, CIS Director/Kenny Mcilwain, GIS Manager

**Submitted by:** Wanda Gautney, Purchasing Director

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### ITEM TITLE

Contract for Expanding ArcGIS Online Platform and GIS Database Support Services for the Baldwin County Commission

### STAFF RECOMMENDATION

Approve the Contract with **Keet Consulting Services, LLC**, for Expanding ArcGIS Online Platform and GIS Database Support Services as follows and authorize the Chairman to execute the Contract. (Contract effective for thirty-six (36) months commencing on the same date as full execution).

Annual Support Cost for Hosting ArcGIS

Year 1: \$24,400.00

Year 2: \$23,400.00

Year 3: \$23,400.00

### BACKGROUND INFORMATION

**Previous Commission action/date:** N/A

**Background:** The CIS Staff is requesting that the Commission approve a Contract with Keet Consulting Services, LLC, for expanding the Baldwin County's ArcGIS Online abilities and GIS database support services. During the October 4, 2016 meeting the Commission awarded a Contract through a Request for Proposals process with Keet Consulting Services, LLC. The County only received one proposal. The original three-year Contract is set to expire on November 1, 2019. Keet Consulting Services, LLC, submitted a new quoted for the ArcGIS Server Hosting as follows: Annual Support cost for Year 1 - \$24,400.00; Year 2 - \$23,400.00; Year 3 - \$23,400.00. Funds have been budgeted to cover any expenses incurred in Fiscal Year 2020.

### FINANCIAL IMPACT

**Total cost of recommendation:** \$24,400.00 year 1

**Budget line item(s) to be used:** 51965.5151.1506

**If this is not a budgeted expenditure, does the recommendation create a need for funding?** N/A

**LEGAL IMPACT**

**Is legal review necessary for this staff recommendation and related documents?**  
Standard County Contract

**Reviewed/approved by:** David Conner, County Attorney

**Additional comments:** N/A

**ADVERTISING REQUIREMENTS**

**Is advertising required for this recommendation?** N/A

**If the proof of publication affidavit is not attached, list the reason:** N/A

**FOLLOW UP IMPLEMENTATION**

**For time-sensitive follow up, select deadline date for follow up:** 10/15/2019

**Individual(s) responsible for follow up:** Wanda Gautney, Purchasing Director

**Action required (list contact persons/addresses if documents are to be mailed or emailed):** Letter to Vendor

**Additional instructions/notes:** N/A