



# Baldwin County Commission

## Legislation Text

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**File #:** 19-2194, **Version:** 1

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**Meeting Type:** BCC Regular Meeting  
**Meeting Date:** 10/15/2019  
**Item Status:** New  
**From:** Wayne Dyess, County Administrator  
**Submitted by:** Anu Gary, Administrative Services Manager

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### ITEM TITLE

Adoption Partner Agreement between Baldwin County Commission (Animal Shelter) and PetSmart Charities, Inc.

### STAFF RECOMMENDATION

Approve the Chairman and/or Clerk Treasurer to execute an EFT Setup and Notice of Bank Change Form, related to the Commission's previous approval of Adoption Partner Agreement on October 1, 2019, between the Baldwin County Commission (Animal Shelter) and PetSmart Charities, Inc., for the Baldwin County Animal Shelter to participate in the PetSmart Charities' adoption program.

In addition, authorize the Chairman and Clerk Treasurer to execute any other documents necessary in order to facilitate the County's partnership with PetSmart Charities, Inc.

### BACKGROUND INFORMATION

**Previous Commission action/date:** N/A

**Background:** PetSmart Charities Inc., is an Arizona nonprofit corporation and tax-exempt public charity under Section 501(c)(3) of the Internal Revenue Code ("Code").

The agreement approved on October 1, 2019, allows the Baldwin County Animal Shelter to participate in the PetSmart Charities' adoption program. The EFT Setup and Notice of Bank Documents Change Form will allow PetSmart Charities to initiate credit entries to the County's account in connection with the agreed upon File Transfer Protocol (FTP) between PetSmart Charities and the County.

### FINANCIAL IMPACT

**Total cost of recommendation:** N/A

**Budget line item(s) to be used:** N/A

If this is not a budgeted expenditure, does the recommendation create a need for funding? N/A

### LEGAL IMPACT

Is legal review necessary for this staff recommendation and related documents?  
N/A.

Reviewed/approved by: N/A.

Additional comments: N/A

### ADVERTISING REQUIREMENTS

Is advertising required for this recommendation? N/A

If the proof of publication affidavit is not attached, list the reason: N/A

### FOLLOW UP IMPLEMENTATION

For time-sensitive follow up, select deadline date for follow up: N/A

Individual(s) responsible for follow up: Finance and Accounting, Administration and Animal Shelter

Action required (list contact persons/addresses if documents are to be mailed or emailed):  
Finance/Accounting - Fill out financial documents and provide to Administration to be mailed out.

Animal Shelter staff will be responsible for any further program implementation.

Administration - Mail executed forms to:

PetSmart Charities, Inc.  
19601 N. 27th Avenue  
Phoenix, Arizona 85027

Email documents to: [grants@petsmartcharities.org](mailto:grants@petsmartcharities.org)

Additional instructions/notes: N/A