



# Baldwin County Commission

## Legislation Text

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**File #:** 20-0149, **Version:** 1

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**Meeting Type:** BCC Work Session

**Meeting Date:** 11/12/2019

**Item Status:** New

**From:** Wayne Dyess, County Administrator; Sherry-Lea Boto, PIO/Community Engagement Mgr.

**Submitted by:** Sherry-Lea Boto, PIO/Community Engagement Mgr.

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### ITEM TITLE

Alabama Department of Senior Services/Senior Community Service Employment Program Host Agency Agreement

### STAFF RECOMMENDATION

Approve and authorize the Chairman to execute Alabama Department of Senior Services (ADSS), Senior Community Service Employment Program (SCSEP) Agreement between the Baldwin County Commission and South Alabama Regional Planning Commission (SARPC) for the provision of two Information Attendant (IA) positions to the Baldwin County Commission. The Commission's contribution for the program will be \$1,150.00 per Senior Aide per contract year. The term of this agreement shall commence on November 19, 2019 and shall terminate on November 18, 2020.

### BACKGROUND INFORMATION

**Previous Commission action/date:** 07/03/2018

**Background:** The Senior Community Service Employment Program (SCSEP) provides training and experience for older workers. SCSEP pays wages and places qualified seniors in positions with government or non-profit agencies.

The Alabama Department of Senior Services/Senior Community Service Employment Program Host Agency Agreement will provide two Information Attendant (IA) positions to the Baldwin County Commission. The IAs will play a key role as ambassadors and disseminators of information for Baldwin County.

One IA will be based in the lobby of the Fairhope Satellite Courthouse and one IA will be based in the lobby of the Central Annex. Primarily, the IA serves to welcome, greet, direct, and attend to visitors' basic inquiries related to the location and hours of offices in Baldwin County is to provide information to the public about services.

SARPC asks host agencies to contribute \$1,150.00 per Senior Aide per contract year to be used as a match for this Department of Labor grant through the SCSEP program.

### FINANCIAL IMPACT

**Total cost of recommendation:** \$1,150.00 per senior aide for a total of \$2,300.00. ADD Equipment costs

**Budget line item(s) to be used:** N/A

**If this is not a budgeted expenditure, does the recommendation create a need for funding?** N/A

### LEGAL IMPACT

**Is legal review necessary for this staff recommendation and related documents?**

Needs legal review.

**Reviewed/approved by:** N/A

**Additional comments:** N/A

### ADVERTISING REQUIREMENTS

**Is advertising required for this recommendation?** N/A

**If the proof of publication affidavit is not attached, list the reason:** N/A

### FOLLOW UP IMPLEMENTATION

**For time-sensitive follow up, select deadline date for follow up:** N/A

**Individual(s) responsible for follow up:** Administration - Send agreement for signatures and oversee office furniture details; CIS/Brian Peacock for equipment;

**Action required (list contact persons/addresses if documents are to be mailed or emailed):** Mail agreement to:

Terri L. Pringle, Director  
Employment and Economic Development Services  
Post Office Box 1665  
Mobile, Alabama 36602

cc:

Sherry-Lea Bloodworth Botop  
Brian Peacock

**Additional instructions/notes:** N/A