



Baldwin County Commission

Legislation Text

File #: 20-0159, **Version:** 1

Meeting Type: BCC Work Session

Meeting Date: 11/12/2019

Item Status: New

From: Deidra Hanak, Personnel Director

Cian Harrison, Clerk/Treasurer

Submitted by: Deidra Hanak, Personnel Director

ITEM TITLE

Baldwin County Commission Blue Cross Blue Shield (BCBS) Accounts Receivable

STAFF RECOMMENDATION

Approve the write-off for the uncollectible balance from the Highway Fund 111 Employee A/R accounts, totaling \$618.82.

BACKGROUND INFORMATION

Previous Commission action/date: N/A

Background: The Employee A/R accounts are amounts due from employee for insurance benefits that were not collected or paid at the time of termination. The balance that is still in this account is from a former employee that was unable to return to work after the end of his Family and Medical Leave Act (FMLA) leave because of his serious health condition which prevented him from returning to work. Per Employee Handbook policy IV.K.6, this balance is considered uncollectible and will need to be written off.

FINANCIAL IMPACT

Total cost of recommendation: \$618.82

Budget line item(s) to be used: 53113.5499 Other Misc. Expenses

If this is not a budgeted expenditure, does the recommendation create a need for funding?
N/A

LEGAL IMPACT

Is legal review necessary for this staff recommendation and related documents?
N/A

Reviewed/approved by: N/A

Additional comments: N/A

ADVERTISING REQUIREMENTS

Is advertising required for this recommendation? N/A

If the proof of publication affidavit is not attached, list the reason: N/A

FOLLOW UP IMPLEMENTATION

For time-sensitive follow up, select deadline date for follow up: N/A

Individual(s) responsible for follow up: Personnel/Accounting

Action required (list contact persons/addresses if documents are to be mailed or emailed):
N/A

Additional instructions/notes: N/A