



Baldwin County Commission

Legislation Text

File #: 20-0472, Version: 1

Meeting Type: BCC Work Session

Meeting Date: 1/14/2020

Item Status: New

From: Wanda Gautney, Purchasing Director/Wayne Dyess, County Administrator/Matthew Brown, BRATS Director

Submitted by: Loren B. Lucas, Assistant Purchasing Director

ITEM TITLE

Competitive Bid #WG20-02A - Provision of Charter Transportation Services for the Baldwin County Commission

STAFF RECOMMENDATION

Award the bid for the Provision of Charter Transportation Services to **Covenant Elite Charters & Tours, LLC**, as per the attached Award Listing and authorize the Chairman to execute the Contract. (Contract effective immediately upon the same date as its full execution for twelve (12) months.)

BACKGROUND INFORMATION

Previous Commission action/date:

10/15/2019 meeting: 1) Approved the specifications and authorized the Purchasing Director to place a competitive bid for the Provision of Charter Transportation Services for the Baldwin County Commission; and 2) Further, authorized the Chairman/Purchasing Division Commissioner for the Baldwin County Commission to approve any necessary addendums or clarifications if required after the bid is advertised.

11/19/2019 meeting: Authorized the Purchasing Director to re-bid for the Provision of Charter Transportation Services and authorized the Chairman/Purchasing Division Commissioner for the Baldwin County Commission to approve any necessary addendums or clarifications if required after the bid is advertised.

Background: Bids were opened in the Purchasing Conference Room on December 19, 2019 at 1:30 P.M. One (1) bid was received. Recommend the Commission award the bid to Covenant Elite Charters & Tours, LLC as per the attached award listing and authorize the Chairman to execute the Contract for the Provision of Charter Transportation Services.

Forty (40) vendors registered on the County website and were notified of this solicitation by email as well as sent a postcard via the U.S. Postal Service. Six (6) additional vendors were mailed a bid

packet via the U.S. Postal Service upon request.

FINANCIAL IMPACT

Total cost of recommendation: Variable

Budget line item(s) to be used: 51935

If this is not a budgeted expenditure, does the recommendation create a need for funding?

N/A

LEGAL IMPACT

Is legal review necessary for this staff recommendation and related documents?

Standard Professional County Contract

Reviewed/approved by: N/A

Additional comments: N/A

ADVERTISING REQUIREMENTS

Is advertising required for this recommendation? N/A

If the proof of publication affidavit is not attached, list the reason: N/A

FOLLOW UP IMPLEMENTATION

For time-sensitive follow up, select deadline date for follow up: 01/21/2020

Individual(s) responsible for follow up: Wanda Gautney, Purchasing Director

Action required (list contact persons/addresses if documents are to be mailed or emailed):

Letter to Bidder

Additional instructions/notes: N/A