



# Baldwin County Commission

## Legislation Text

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**File #:** 20-0530, **Version:** 1

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**Meeting Type:** BCC Work Session

**Meeting Date:** 1/14/2020

**Item Status:** New

**From:** Wanda Gautney, Purchasing Director/Junius Long, Building Facilities Coordinator

**Submitted by:** Wanda Gautney, Purchasing Director

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### **ITEM TITLE**

Competitive Bid #WG20-07 - Labor and Incidental Materials for Roof Replacement and Maintenance to Various County Buildings for the Baldwin County Commission

### **STAFF RECOMMENDATION**

Make Addendum No. 1, which includes two (2) changes and several clarifications to the bid specifications for the Labor and Incidental Materials for Roof Replacement and Maintenance to Various County Buildings, part of the January 21, 2020, official record of the Baldwin County Commission.

### **BACKGROUND INFORMATION**

#### **Previous Commission action/date:**

12/03/2019 meeting: 1) Approved the specifications and authorized the Purchasing Director to place a competitive bid for the Labor and Incidental Materials for Roof Replacement and Maintenance to various County Buildings; and 2) Further, authorized the Chairman/Purchasing Division Commissioner for the Baldwin County Commission to approve any necessary addendums or clarifications if required after the bid is advertised; and 3) Approved and authorized the Purchasing Director to issue a Purchase Order to Garland /DBS, Inc., in the amount of \$215,791.89 not to exceed \$218,000.00 for the roofing materials which are being purchased off the U. S. Communities Contract.

**Background:** The attached Addendum No. 1 for Bid #WG20-07 - Labor and Incidental Materials for Roof Replacement and Maintenance to Various County Buildings is for two (2) changes and several clarifications to the bid specifications that was discussed during the Pre-Bid Meeting held on January 8, 2020. The Commission approved at their regularly held meeting on December 3, 2019, for the Chairman/Purchasing Division Commissioner for the Baldwin County Commission to approve any necessary addendums or clarifications if required after the bid is advertised and to bring the approved addendum to the next meeting following the date of the addendum to become part of the official record of the Baldwin County Commission. The Chairman approved Addendum No. 1 on January 8, 2020.

### **FINANCIAL IMPACT**

**Total cost of recommendation:** N/A

**Budget line item(s) to be used:** N/A

**If this is not a budgeted expenditure, does the recommendation create a need for funding?**  
N/A

### **LEGAL IMPACT**

**Is legal review necessary for this staff recommendation and related documents?**  
N/A

**Reviewed/approved by:** N/A

**Additional comments:** N/A

### **ADVERTISING REQUIREMENTS**

**Is advertising required for this recommendation?** N/A

**If the proof of publication affidavit is not attached, list the reason:** N/A

### **FOLLOW UP IMPLEMENTATION**

**For time-sensitive follow up, select deadline date for follow up:** 01/21/2020

**Individual(s) responsible for follow up:** Wanda Gautney/Purchasing Director

**Action required (list contact persons/addresses if documents are to be mailed or emailed):**  
Emailed to Bidders

**Additional instructions/notes:** N/A