



# Baldwin County Commission

## Legislation Text

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**File #:** 20-0594, **Version:** 1

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**Meeting Type:** BCC Regular Meeting

**Meeting Date:** 1/21/2020

**Item Status:** New

**From:** Wayne Dyess, County Administrator and Kim Peacock, Animal Shelter Manager

**Submitted by:** Kim Peacock, Animal Shelter Manager

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### ITEM TITLE

Baldwin County Animal Shelter - Law Enforcement Standard Operating Procedures Manual

### STAFF RECOMMENDATION

Approve the Baldwin County Animal Shelter - Law Enforcement Standard Operating Procedures Manual

### BACKGROUND INFORMATION

**Previous Commission action/date:** N/A

**Background:** At the request of and with guidance from the Baldwin County Animal Control Advisory Board, Interim Animal Shelter Manager, Ms. Christie Davis, worked with the Sheriff's Department to create written procedures related to law enforcement and the Baldwin County Animal Shelter. The result is the attached Law Enforcement Standard Operating Procedures (SOP) Manual. The document has been reviewed by Chief Deputy Colonel Anthony Lowery. Staff and the Baldwin County Animal Control Advisory Board believe there is a need for approved protocols related to law enforcement to create consistency amongst all local law enforcement entities and the Baldwin County Animal Shelter.

### FINANCIAL IMPACT

**Total cost of recommendation:** N/A

**Budget line item(s) to be used:** N/A

**If this is not a budgeted expenditure, does the recommendation create a need for funding?** N/A

### LEGAL IMPACT

**Is legal review necessary for this staff recommendation and related documents?**

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Yes

**Reviewed/approved by:** Approved by Brad Hicks, County Attorney on 01/16/2020

**Additional comments:** N/A

**ADVERTISING REQUIREMENTS**

**Is advertising required for this recommendation?** N/A

**If the proof of publication affidavit is not attached, list the reason:** N/A

**FOLLOW UP IMPLEMENTATION**

**For time-sensitive follow up, select deadline date for follow up:** N/A

**Individual(s) responsible for follow up:** Animal Shelter staff

**Action required (list contact persons/addresses if documents are to be mailed or emailed):** Animal  
Shelter staff will ensure document is properly distributed.

**Additional instructions/notes:** N/A