



Baldwin County Commission

Legislation Text

File #: 20-0641, Version: 1

Meeting Type: BCC Work Session

Meeting Date: 1/28/2020

Item Status: New

From: Teddy Faust, Revenue Commissioner

Deidra Hanak, Personnel Director

Submitted by: Deidra Hanak, Personnel Director

ITEM TITLE

Revenue Commission (Re-Appraisal) - Creation of Position

STAFF RECOMMENDATION

Take the following actions:

- 1) Approve the creation of a part-time Real Property Support Technician I position (PID #TBD) (grade G range: \$12.967 - \$21.265 per hour); and
- 2) Approve the updated organizational chart for the Revenue Commission - Real Property Division.

BACKGROUND INFORMATION

Previous Commission action/date: N/A

Background: This position will work as a "floating" position to take over the seasonal backlogs due to working on change requests, answering the phones when valuations are sent, and assisting staff for Board of Equalization hearings, etc. The Revenue Commissioner respectfully requests that the above recommendation is approved.

FINANCIAL IMPACT

Total cost of recommendation: \$19,554.24 plus fringe- not currently budgeted

Budget line item(s) to be used: 51810.5113

If this is not a budgeted expenditure, does the recommendation create a need for funding?
N/A

LEGAL IMPACT

Is legal review necessary for this staff recommendation and related documents?

N/A

Reviewed/approved by: N/A

Additional comments: N/A

ADVERTISING REQUIREMENTS

Is advertising required for this recommendation? N/A

If the proof of publication affidavit is not attached, list the reason: N/A

FOLLOW UP IMPLEMENTATION

For time-sensitive follow up, select deadline date for follow up: N/A

Individual(s) responsible for follow up: Personnel

Action required (list contact persons/addresses if documents are to be mailed or emailed):
N/A

Additional instructions/notes: N/A