



Baldwin County Commission

Legislation Text

File #: 20-0644, **Version:** 1

Meeting Type: BCC Work Session

Meeting Date: 1/28/2020

Item Status: New

From: Wayne Dyess, County Administrator

Vince Jackson, Planning and Zoning Director

Deidra Hanak, Personnel Director

Submitted by: Deidra Hanak, Personnel Director

ITEM TITLE

Planning and Zoning Department - Position Change

STAFF RECOMMENDATION

Take the following actions:

- 1) Approve the reclassification of the Code Enforcement Officer from a salary grade (EC-07 range: \$44,476 - \$70,450 annually) to a grade EC-08 (EC-08 range: \$53,372 - \$84,542 annually); and
- 2) Approve an increase in pay for James Ryan, Code Enforcement Officer, from EC-07 (\$68,403.29), to an EC-08 (\$71,823.45); and
- 3) Approve the updated position description for the Code Enforcement Officer; and
- 4) Approve the updated organizational chart for the Planning and Zoning Department.

These changes will be effective no sooner than February 17, 2020.

BACKGROUND INFORMATION

Previous Commission action/date: N/A

Background: The County Administrator respectfully requests that the above recommendations are approved.

FINANCIAL IMPACT

Total cost of recommendation: \$3,420.16 increase over budget

Budget line item(s) to be used: 52730.5113

If this is not a budgeted expenditure, does the recommendation create a need for funding?
N/A

LEGAL IMPACT

Is legal review necessary for this staff recommendation and related documents?
N/A

Reviewed/approved by: N/A

Additional comments: N/A

ADVERTISING REQUIREMENTS

Is advertising required for this recommendation? N/A

If the proof of publication affidavit is not attached, list the reason: N/A

FOLLOW UP IMPLEMENTATION

For time-sensitive follow up, select deadline date for follow up: N/A

Individual(s) responsible for follow up: Personnel

Action required (list contact persons/addresses if documents are to be mailed or emailed):
N/A

Additional instructions/notes: N/A