



Baldwin County Commission

Legislation Text

File #: 20-0688, **Version:** 1

Meeting Type: BCC Work Session

Meeting Date: 2/11/2020

Item Status: New

From: Kelly Childress, Council on Aging Coordinator

Submitted by: Beverly Johnson, Council on Aging Administrative Support

ITEM TITLE

Contract for Indigent Cremation/Burial Services

STAFF RECOMMENDATION

Take the following actions:

- 1) Authorize the Chairman to execute a Contract for Professional Services between the Baldwin County Commission and Wolfe-Bayview Funeral Homes & Crematory, Inc. for the provision of Indigent Cremation/Burial Services for Baldwin County. This agreement shall expire thirty-six (36) months from its effective date, April 1, 2020; and
- 2) Authorize the Chairman to execute correspondence to Pine Rest Funeral Home & Memorial Park, LLC in appreciation of their professionalism and services provided from April 1, 2017 to March 31, 2020.

BACKGROUND INFORMATION

Previous Commission action/date: No

Background: In accordance with Section 38-8-2 of the Code of Alabama (1975), Baldwin County provides cremation/burial of Indigent persons in the County. (#6.1 Indigent Cremation/Burial Policy). The contract for indigent cremation/burial services is set to expire March 31, 2020. To accommodate future requests for indigent services, Wolfe-Bayview Funeral Homes & Crematory, Inc. has provided the lowest quote as follows:

1. Cremation for \$395.00, to include the basic service of funeral home staff, filing necessary legal documents, transportation, cremation, either scattering the cremains in the scattering garden or providing a minimum container for the cremains. All cremains are tagged with identification according to State regulation.
2. Burial for \$1,595.00, to include the basic service of funeral home staff, filing necessary legal documents, transportation, preparation of remains, minimum casket, minimum vault, plot, opening/closing of gravesite and minimum grave marker, lettered and installed.

The current budget for indigent services is \$11,000.00. The number of indigent services varies each year. In Fiscal Year 2019, there were 13, and Fiscal Year 2018 there were 14.

FINANCIAL IMPACT

Total cost of recommendation: Costs are fixed as outlined in the contract; however, the number of Indigent cremations/burials vary. If the service agreement is approved, costs for indigent services would be \$395.00 per cremation and \$1,595.00 per burial. Indigent cases vary in number from year to year.

Budget line item(s) to be used: 56300.5199

If this is not a budgeted expenditure, does the recommendation create a need for funding? N/A

LEGAL IMPACT

Is legal review necessary for this staff recommendation and related documents?
Yes

Reviewed/approved by:

Additional comments: This Contract for Professional Services needs to be reviewed.

ADVERTISING REQUIREMENTS

Is advertising required for this recommendation? N/A

If the proof of publication affidavit is not attached, list the reason: N/A

FOLLOW UP IMPLEMENTATION

For time-sensitive follow up, select deadline date for follow up: N/A

Individual(s) responsible for follow up: Commission office staff.

Action required (list contact persons/addresses if documents are to be mailed or emailed):
Commission office staff will need to obtain Chairman's signature on the Contract for Professional Services with Wolfe-Bayview Funeral Homes & Crematory, Inc.

2. Commission office staff should forward the executed Contract for Professional Services to:

Mr. Gary Wolfe
Wolfe-Bayview Funeral Homes & Crematory, Inc.
19698 Greeno Road
Fairhope, Alabama 36532

3. Commission office staff should obtain and secure the fully executed copy of the Contract for Professional Services.

4. Draft a letter of appreciation to Pine Rest Funeral Home and Memorial Park, LLC, thanking them for the service they provided to Baldwin County during the contract period of April 1, 2017 through March 31, 2020.

Mr. Tim Street
Pine Rest Funeral Home and Memorial Park, LLC.
P.O. Box 328
Foley, Alabama 36536

Additional instructions/notes: N/A