



Baldwin County Commission

Legislation Text

File #: 20-0827, **Version:** 1

Meeting Type: BCC Regular Meeting

Meeting Date: 3/3/2020

Item Status: New

From: Betty Sweet, Board of Registrars Chairman
Deidra Hanak, Personnel Director

Submitted by: Deidra Hanak, Personnel Director

ITEM TITLE

Board of Registrars - Position Change

STAFF RECOMMENDATION

Abolish the part-time Office Assistant III position (PID #PT33).

BACKGROUND INFORMATION

Previous Commission action/date: N/A

Background: During the February 18, 2020 Regular Meeting, the Commission approved various changes for positions within the Board of Registrars. The abolishment of the part-time Office Assistant III position was left off of the final agenda, however the approved updated organizational chart reflected the abolishment. The Personnel Director respectfully requests that the above recommendation is approved.

FINANCIAL IMPACT

Total cost of recommendation: N/A

Budget line item(s) to be used: 51920.5113

If this is not a budgeted expenditure, does the recommendation create a need for funding?
N/A

LEGAL IMPACT

Is legal review necessary for this staff recommendation and related documents?
N/A

Reviewed/approved by: N/A

Additional comments: N/A

ADVERTISING REQUIREMENTS

Is advertising required for this recommendation? N/A

If the proof of publication affidavit is not attached, list the reason: N/A

FOLLOW UP IMPLEMENTATION

For time-sensitive follow up, select deadline date for follow up: N/A

Individual(s) responsible for follow up: Personnel - Implement Change

Action required (list contact persons/addresses if documents are to be mailed or emailed):
N/A

Additional instructions/notes: N/A