



# Baldwin County Commission

## Legislation Text

---

**File #:** 20-0833, **Version:** 1

---

**Meeting Type:** BCC Regular Meeting

**Meeting Date:** 3/3/2020

**Item Status:** New

**From:** Teddy Faust, Revenue Commissioner

Deidra Hanak, Personnel Director

**Submitted by:** Deidra Hanak, Personnel Director

---

### **ITEM TITLE**

Revenue Commission - Position Changes

### **STAFF RECOMMENDATION**

Take the following actions:

- 1) Retitle the Collections Support Technician II position (PID #5510) to Mapping Support Specialist I; and
- 2) Retitle the Mapping Support Technician I position (PID #5338) to Collections Support Technician I; and
- 3) Approve the promotion of Melissa Harper from the Real Property Appraiser Trainee position (PID #5309) grade I-02 (\$16.421 per hour / \$34,155.68 annually) to fill the open Real Property Appraiser I position (PID #5519) at a grade J-01 (\$17.602 per hour / \$36,612.16 annually); and
- 4) Abolish the Real Property Appraiser Trainee position (PID #5309); and
- 5) Approve the updated organizational chart for Revenue Commission.

### **BACKGROUND INFORMATION**

**Previous Commission action/date:** N/A

**Background:** The Revenue Commissioner respectfully requests that the above recommendations are approved.

### **FINANCIAL IMPACT**

**Total cost of recommendation:** \$2,456.48 increase - budgeted

**Budget line item(s) to be used:** 51810.5113

**If this is not a budgeted expenditure, does the recommendation create a need for funding?**

N/A

### **LEGAL IMPACT**

**Is legal review necessary for this staff recommendation and related documents?**

N/A

**Reviewed/approved by:** N/A

**Additional comments:** N/A

### **ADVERTISING REQUIREMENTS**

**Is advertising required for this recommendation?** N/A

**If the proof of publication affidavit is not attached, list the reason:** N/A

### **FOLLOW UP IMPLEMENTATION**

**For time-sensitive follow up, select deadline date for follow up:** N/A

**Individual(s) responsible for follow up:** Personnel - Implement Changes

**Action required (list contact persons/addresses if documents are to be mailed or emailed):**

N/A

**Additional instructions/notes:** N/A