



Baldwin County Commission

Legislation Text

File #: 20-1014, **Version:** 1

Meeting Type: BCC Regular Meeting
Meeting Date: 4/7/2020
Item Status: New
From: Zachary Hood, EMA Director
Deidra Hanak, Personnel Director
Submitted by: Deidra Hanak, Personnel Director

ITEM TITLE

Emergency Management Agency - Position Changes

STAFF RECOMMENDATION

Take the following actions:

- 1) Approve the promotion of Jenni Guerry from the Logistics and Outreach Coordinator (PID #3074) grade EC-07 (\$62,982.40 annually) to fill the open Deputy EMA Director position (PID #362) at a grade EC-09 (\$80,000.00 annually) to be effective no sooner than April 13, 2020; and
- 2) Approve the re-title of the Logistics and Outreach Coordinator (PID #3074) to Logistics Division Manager; and
- 3) Approve the updated position description for Logistics Division Manager.

BACKGROUND INFORMATION

Previous Commission action/date: N/A

Background: The Deputy EMA Director position was vacated in February 2020, by the resignation of the previous employee. The EMA Director respectfully requests that the above recommendations are approved.

FINANCIAL IMPACT

Total cost of recommendation: \$80,000.00 - budgeted

Budget line item(s) to be used: 52300.5113

If this is not a budgeted expenditure, does the recommendation create a need for funding? N/A

LEGAL IMPACT

Is legal review necessary for this staff recommendation and related documents?

N/A

Reviewed/approved by: N/A

Additional comments: N/A

ADVERTISING REQUIREMENTS

Is advertising required for this recommendation? N/A

If the proof of publication affidavit is not attached, list the reason: N/A

FOLLOW UP IMPLEMENTATION

For time-sensitive follow up, select deadline date for follow up: N/A

Individual(s) responsible for follow up: Personnel - Implement Changes

Action required (list contact persons/addresses if documents are to be mailed or emailed): N/A

Additional instructions/notes: N/A