



Baldwin County Commission

Legislation Text

File #: 20-1232, **Version:** 1

Meeting Type: BCC Regular Meeting

Meeting Date: 7/7/2020

Item Status: New

From: Terri Graham, Development and Environmental Director
Deidra Hanak, Personnel Director

Submitted by: Deidra Hanak, Personnel Director

ITEM TITLE

Solid Waste Department (Collection Administration) - Employment of One (1) Billing Account Specialist I Position

STAFF RECOMMENDATION

Approve the employment of Rachel White to fill the Billing Account Specialist I position (PID #2082) at a grade G-EL (\$12.967 per hour / \$26,971.36 annually) to be effective no sooner than July 13, 2020.

BACKGROUND INFORMATION

Previous Commission action/date: N/A

Background: The Billing Account Specialist I position was vacated in March 2020, due to the transfer of the previous employee. The Development and Environmental Director respectfully requests that the above recommendation is approved.

FINANCIAL IMPACT

Total cost of recommendation: \$26,971.36 - budgeted

Budget line item(s) to be used: 54801.5113

If this is not a budgeted expenditure, does the recommendation create a need for funding?
N/A

LEGAL IMPACT

Is legal review necessary for this staff recommendation and related documents?
N/A

Reviewed/approved by: N/A

Additional comments: N/A

ADVERTISING REQUIREMENTS

Is advertising required for this recommendation? N/A

If the proof of publication affidavit is not attached, list the reason: N/A

FOLLOW UP IMPLEMENTATION

For time-sensitive follow up, select deadline date for follow up: N/A

Individual(s) responsible for follow up: Personnel

Action required (list contact persons/addresses if documents are to be mailed or emailed):
N/A

Additional instructions/notes: N/A