



Baldwin County Commission

Legislation Text

File #: 20-1471, **Version:** 1

Meeting Type: BCC Regular Meeting
Meeting Date: 9/1/2020
Item Status: New
From: Harry D'Olive, Probate Judge
Deidra Hanak, Personnel Director
Submitted by: Deidra Hanak, Personnel Director

ITEM TITLE

Probate Office - Employment of Two (2) License Revenue Officer I Positions

STAFF RECOMMENDATION

Take the following actions:

- 1) Approve the employment of Amber Hansen to fill the open License Revenue Officer I position (PID #3052) at a grade G-EL (\$12.967 per hour / \$26,971.36 annually); and
- 2) Approve the employment of Brianna Owens to fill the open License Revenue Officer I position (PID #3051) at a grade G-EL (\$12.967 per hour / \$26,971.36 annually).

These actions will be effective no sooner than September 8, 2020.

BACKGROUND INFORMATION

Previous Commission action/date: N/A

Background: The License Revenue Officer I positions were vacated in July/August 2020, due to the resignation of the previous employees. The Probate Judge respectfully requests the above recommendations are approved.

FINANCIAL IMPACT

Total cost of recommendation: \$53,942.72 - budgeted

Budget line item(s) to be used: 51300.5113

If this is not a budgeted expenditure, does the recommendation create a need for funding?
N/A

LEGAL IMPACT

Is legal review necessary for this staff recommendation and related documents?

N/A

Reviewed/approved by: N/A

Additional comments: N/A

ADVERTISING REQUIREMENTS

Is advertising required for this recommendation? N/A

If the proof of publication affidavit is not attached, list the reason: N/A

FOLLOW UP IMPLEMENTATION

For time-sensitive follow up, select deadline date for follow up: N/A

Individual(s) responsible for follow up: Personnel - Implement Changes

Action required (list contact persons/addresses if documents are to be mailed or emailed):

N/A

Additional instructions/notes: N/A