



Baldwin County Commission

Legislation Text

File #: 20-1510, Version: 1

Meeting Type: BCC Regular Meeting

Meeting Date: 9/15/2020

Item Status: New

From: Wanda Gautney, Purchasing Director; Joey Nunnally, County Engineer; Seth Peterson, Pre-Construction Manager

Submitted by: Wanda Gautney, Purchasing Director

ITEM TITLE

Request for Qualifications (RFQ) for Professional Services for Engineering/Environmental Services for a Coastal Processes Study for the Lillian Park Beach Habitat and Shoreline Protection

STAFF RECOMMENDATION

Authorize staff to begin negotiations with **Neel-Schaffer, Inc.**, so that a final recommendation for award can be made to the Baldwin County Commission for Engineering/Environmental Services for a Coastal Processes Study for the Lillian Park Beach Habitat and Shoreline Protection project.

BACKGROUND INFORMATION

Previous Commission action/date:

06/02/2020 meeting: 1) Approved a Subaward Grant Agreement for State Expenditure Plan #11 - Lillian Park Beach Habitat and Shoreline Protection; and 2) Approved the Purchasing Department and Highway Department to Develop a "Request for Qualifications" (RFQ) for a Coastal Processes Study and place an advertisement for submissions.

Background: The Request for Qualifications for Professional Services for Engineering/Environmental Services for a Coastal Processes Study for the Lillian Park Beach Habitat and Shoreline Protection project was received on July 23, 2020 at 2:00 p.m., in the Baldwin County Purchasing Department. Four (4) firms submitted a package. The evaluation committee consisted of Joey Nunnally, Wanda Gautney, Seth Peterson, Loren Lucas, John Sedlack and Stacy Appleton. After reviewing all four (4) firm's submittals, the evaluation committee feels that Neel-Schaffer, Inc., meets the requirements for this project. We ask that the Baldwin County Commission approve our request to begin negotiations with the Neel-Schaffer, Inc., so that a final recommendation for award can be made to the Baldwin County Commission in regards to the selection of an Engineering/Environmental Services for a Coastal Processes Study for the Lillian Park Beach Habitat and Shoreline Protection project.

FINANCIAL IMPACT

Total cost of recommendation: N/A

Budget line item(s) to be used: N/A

If this is not a budgeted expenditure, does the recommendation create a need for funding?
N/A

LEGAL IMPACT

Is legal review necessary for this staff recommendation and related documents?
N/A

Reviewed/approved by: N/A

Additional comments: N/A

ADVERTISING REQUIREMENTS

Is advertising required for this recommendation? Yes

If the proof of publication affidavit is not attached, list the reason: N/A

FOLLOW UP IMPLEMENTATION

For time-sensitive follow up, select deadline date for follow up: 09/15/2020

Individual(s) responsible for follow up: Wanda Gautney, Purchasing Director

Action required (list contact persons/addresses if documents are to be mailed or emailed):
Letter to Vendors

Additional instructions/notes: N/A