



# Baldwin County Commission

## Legislation Text

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**File #:** 20-1534, **Version:** 1

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**Meeting Type:** BCC Regular Meeting

**Meeting Date:** 9/15/2020

**Item Status:** New

**From:** Wanda Gautney, Purchasing Director; Wayne Dyess, County Administrator; Anu Gary, Administrative Manager

**Submitted by:** Wanda Gautney, Purchasing Director

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### **ITEM TITLE**

Quotes for the Purchase and Installation of New Carpet in the Baldwin County Commission Administration Building Located in Bay Minette, Alabama

### **STAFF RECOMMENDATION**

Take the following actions:

- 1) Authorize the Purchasing Director to issue Purchase Order's to Shaw Industries, Inc., in the amount of \$8,805.54 for the purchase of the carpet tiles which are being purchased off the Sourcewell National Contract and for the wooden cove base molding that will be purchased by the Building Maintenance Department to complete the project; and
- 2) Approve and authorize the Chairman to execute the Public Works Contract and Certificate of Compliance with Delta Flooring, Inc., in the amount \$29,920.00 for labor only to install the new carpet in the Commission Chambers, Conference Room and Library in the Administration Building areas located in the Bay Minette, Alabama.

### **BACKGROUND INFORMATION**

**Previous Commission action/date:** N/A

**Background:** The Commission approved in the Fiscal Year 2019 and Fiscal Year 2020 budget \$50,000.00 to replace the carpet in the Bay Minette Commission Chambers, Library and Conference Room. The carpet tiles will be purchased off the Sourcewell Joint Purchasing Contract in the amount of \$8,805.54 from Shaw Industries, Inc. The Alabama Department of Public Accounts has stated in a letter to all public entities that based on their review of the competitive bidding process used by Sourcewell National Contract that all Alabama entities may use the Sourcewell Contract as long as we verify whether or not the goods are either not at the time available on the state purchasing program or are available at a price equal to or less than that on the state purchasing program. The Purchasing Director has verified that the carpet is not on the current State of Alabama contract.

A quote was received from Delta Flooring, Inc., in the amount of \$29,920.00 for labor only to install

the new carpet as an authorized installer for Shaw Industries, Inc. Staff recommends the Commission authorize the Chairman to execute the Public Works Contract and Certificate of Compliance.

Once the subflooring and old carpet are removed new wooden cove base molding will need to be purchased and installed by the County Building Maintenance Department to cover the gap between the carpet and wall. The new wooden molding will need to be stained to match the existing molding. All this work will be completed by Building Maintenance.

### **FINANCIAL IMPACT**

**Total cost of recommendation:** \$38,725.54

**Budget line item(s) to be used:** 51125.5231

**If this is not a budgeted expenditure, does the recommendation create a need for funding?**  
N/A

### **LEGAL IMPACT**

**Is legal review necessary for this staff recommendation and related documents?**  
Standard County Public Works Contract

**Reviewed/approved by:** N/A

**Additional comments:** N/A

### **ADVERTISING REQUIREMENTS**

**Is advertising required for this recommendation?** N/A

**If the proof of publication affidavit is not attached, list the reason:** N/A

### **FOLLOW UP IMPLEMENTATION**

**For time-sensitive follow up, select deadline date for follow up:** 09/15/2020

**Individual(s) responsible for follow up:** Wanda Gautney, Purchasing Director

**Action required (list contact persons/addresses if documents are to be mailed or emailed):**  
Letter to Vendors

**Additional instructions/notes:** N/A