



Baldwin County Commission

Legislation Text

File #: 21-0055, Version: 1

Meeting Type: BCC Regular Meeting

Meeting Date: 10/20/2020

Item Status: New

From: Terri Graham, Development and Environmental Director

Submitted by: Allison Owens, Chief Administrative Assistant

ITEM TITLE

Waiver of Baldwin County Commission Policy 3.7- *Purchasing Policies* for the Purchase of a 2020 Chevrolet Tahoe for Baldwin County Commission, Solid Waste Department

STAFF RECOMMENDATION

Take the following actions:

- 1) Waive the Baldwin County Commission Policy #3.7 - *Purchasing Policies*, Procurement Guidelines; and
- 2) Approve and Authorize the Purchasing Director to issue a purchase order for a 2020 Chevrolet Tahoe for the Baldwin County Commission, Solid Waste Department.

BACKGROUND INFORMATION

Previous Commission action/date: N/A

Background: The Commission on November 1, 2016 approved the revision to the Baldwin County Commission Policy #3.7 - *Purchasing Policies*. The revision of the Purchasing Policies was to bring the policies into compliance with the Alabama Law relating to procedural requirements of County employees on direct compensation from outside source. The Procurement Guidelines for New Vehicles for the Baldwin County Commission was approved along with the requirement, of any other vehicle and options not shown on the Procurement Guidelines List must be pre-approved by the Baldwin County Commission before purchase order will be issued.

FINANCIAL IMPACT

Total cost of recommendation: \$35,505.00

Budget line item(s) to be used: 54100.5500

If this is not a budgeted expenditure, does the recommendation create a need for funding?
\$35,000.00 was budgeted in Fiscal Year 2021.

LEGAL IMPACT

Is legal review necessary for this staff recommendation and related documents?
N/A

Reviewed/approved by: N/A

Additional comments: N/A

ADVERTISING REQUIREMENTS

Is advertising required for this recommendation? N/A

If the proof of publication affidavit is not attached, list the reason: N/A

FOLLOW UP IMPLEMENTATION

For time-sensitive follow up, select deadline date for follow up: October 20, 2020

Individual(s) responsible for follow up: Wanda Gautney, Purchasing Director

Action required (list contact persons/addresses if documents are to be mailed or emailed):
Issue Purchase Order

Additional instructions/notes: N/A