



Baldwin County Commission

Legislation Text

File #: 21-0056, Version: 1

Meeting Type: BCC Regular Meeting

Meeting Date: 10/20/2020

Item Status: New

From: Wayne Dyess, County Administrator, Sherry-Lea Bloodworth Botop, PIO

Submitted by: Victoria Key, Administrative Support Specialist

ITEM TITLE

Transfer of a Vehicle from Administration Department to the PIO/Call Center Cost Center

STAFF RECOMMENDATION

Take the following actions:

- 1) Approve the transfer, at no cost, of one (1) 2014 Ford Explorer (VIN #1FM5K8B82EGB52004) from the Administration Department to the PIO/Call Center Cost Center 51130; and
- 2) Authorize the Chairman to execute the Fixed Asset Change Form.

BACKGROUND INFORMATION

Previous Commission action/date: N/A

Background: The Ford Explorer is currently being used by the Public Information Officer, whose cost center falls under the PIO/Call Center Cost Center. The County Administrator respectfully requests the transfer, at no cost, of the Ford Explorer from the Administration Department to the PIO/Call Center Cost Center.

FINANCIAL IMPACT

Total cost of recommendation: N/A

Budget line item(s) to be used: N/A

If this is not a budgeted expenditure, does the recommendation create a need for funding?

N/A

LEGAL IMPACT

Is legal review necessary for this staff recommendation and related documents?

N/A

Reviewed/approved by: N/A

Additional comments: N/A

ADVERTISING REQUIREMENTS

Is advertising required for this recommendation? N/A

If the proof of publication affidavit is not attached, list the reason: N/A

FOLLOW UP IMPLEMENTATION

For time-sensitive follow up, select deadline date for follow up: N/A

Individual(s) responsible for follow up: Administration Staff

Action required (list contact persons/addresses if documents are to be mailed or emailed):

Follow up:

Email to John Marino, Eva Cutsinger and Cian Harrison

Additional instructions/notes: N/A