



# Baldwin County Commission

## Legislation Text

---

**File #:** 21-0056, **Version:** 1

---

**Meeting Type:** BCC Regular Meeting

**Meeting Date:** 10/20/2020

**Item Status:** New

**From:** Wayne Dyess, County Administrator, Sherry-Lea Bloodworth Botoy, PIO

**Submitted by:** Victoria Key, Administrative Support Specialist

---

### **ITEM TITLE**

Transfer of a Vehicle from Administration Department to the PIO/Call Center Cost Center

### **STAFF RECOMMENDATION**

Take the following actions:

- 1) Approve the transfer, at no cost, of one (1) 2014 Ford Explorer (VIN #1FM5K8B82EGB52004) from the Administration Department to the PIO/Call Center Cost Center 51130; and
- 2) Authorize the Chairman to execute the Fixed Asset Change Form.

### **BACKGROUND INFORMATION**

**Previous Commission action/date:** N/A

**Background:** The Ford Explorer is currently being used by the Public Information Officer, whose cost center falls under the PIO/Call Center Cost Center. The County Administrator respectfully requests the transfer, at no cost, of the Ford Explorer from the Administration Department to the PIO/Call Center Cost Center.

### **FINANCIAL IMPACT**

**Total cost of recommendation:** N/A

**Budget line item(s) to be used:** N/A

**If this is not a budgeted expenditure, does the recommendation create a need for funding?**

N/A

### **LEGAL IMPACT**

**Is legal review necessary for this staff recommendation and related documents?**

N/A

**Reviewed/approved by:** N/A

**Additional comments:** N/A

### **ADVERTISING REQUIREMENTS**

**Is advertising required for this recommendation?** N/A

**If the proof of publication affidavit is not attached, list the reason:** N/A

### **FOLLOW UP IMPLEMENTATION**

**For time-sensitive follow up, select deadline date for follow up:** N/A

**Individual(s) responsible for follow up:** Administration Staff

**Action required (list contact persons/addresses if documents are to be mailed or emailed):**

Follow up:

Email to John Marino, Eva Cutsinger and Cian Harrison

**Additional instructions/notes:** N/A