



# Baldwin County Commission

## Legislation Text

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**File #:** 21-0130, **Version:** 1

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**Meeting Type:** BCC Regular Meeting  
**Meeting Date:** 11/3/2020  
**Item Status:** New  
**From:** Wayne Dyess, County Administrator  
**Submitted by:** Victoria Key, Administrative Support Specialist

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### **ITEM TITLE**

County Take Home Vehicle List - November 2020

### **STAFF RECOMMENDATION**

Approve the attached "County Take Home Vehicle List - November 2020" of the county employees and officers who drive County vehicles home as identified in the report.

The total number of Baldwin County Commission departmental staff driving public taxpayer owned County vehicles is 201.

### **BACKGROUND INFORMATION**

**Previous Commission action/date:** July 21, 2020 - Last revision to the Take Home Vehicle List made by the Commission.

#### **Background:**

This item was previously on the October 20, 2020 Agenda but was pulled to make revisions to the list. The revisions are as follows.

#### Animal Shelter:

Added 2 employees and removed 1 employee and added 2 vehicles

#### Highway Department:

Added 1 employee

#### Building Department:

Added 6 employees

#### County Commissioners:

Vehicle change for Commissioner Billie Jo Underwood

Probate Office:

Vehicle change for Judge of Probate Harry D'Olive

Sheriff's Office:

Added 12 Sworn Personnel

Removed 5 Support Personnel

Added 5 Jail Support

Removed 1 Admin Personnel

Added 5 Jail Personnel

By approving the revised list, staff will be able to provide to the Clerk Treasurer, an accurate list of employees for tax purposes.

Baldwin County Commission Policy #2.9, provides that in December of each year, the County Administrator shall present a current list of employees who drive County owned vehicles assigned to the Baldwin County Commission. The County Administrator has collected data on all vehicles assigned to Department Directors, Elected Officials and Staff. These vehicles are further defined by the number of vehicles driven home (and by whom) in order for the Baldwin County Commission to review and approve.

**FINANCIAL IMPACT**

**Total cost of recommendation:** N/A

**Budget line item(s) to be used:** N/A

**If this is not a budgeted expenditure, does the recommendation create a need for funding?**  
N/A

**LEGAL IMPACT**

**Is legal review necessary for this staff recommendation and related documents?**  
N/A

**Reviewed/approved by:** N/A

**Additional comments:** N/A

**ADVERTISING REQUIREMENTS**

**Is advertising required for this recommendation?** N/A

**If the proof of publication affidavit is not attached, list the reason:** N/A

**FOLLOW UP IMPLEMENTATION**

**For time-sensitive follow up, select deadline date for follow up:** N/A

**Individual(s) responsible for follow up:** Victoria Key, Administrative Support Specialist - Email approved list to Cian Harrison, Clerk Treasurer, cc: Administration Staff.

**Action required (list contact persons/addresses if documents are to be mailed or emailed):**  
N/A

**Additional instructions/notes:** N/A