



# Baldwin County Commission

## Legislation Text

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**File #:** 21-0179, **Version:** 1

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**Meeting Type:** BCC Regular Meeting  
**Meeting Date:** 11/17/2020  
**Item Status:** New  
**From:** Wayne Dyess, County Administrator  
Deidra Hanak, Personnel Director  
**Submitted by:** Deidra Hanak, Personnel Director

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### **ITEM TITLE**

Planning and Zoning Department - Creation of Position

### **STAFF RECOMMENDATION**

Take the following actions:

- 1) Create one (1) Code Enforcement Officer position (PID #TBD) at a grade S317 (\$56,410.00 - \$92,439.00 annually); and
- 2) Approve the updated organizational chart for the Planning and Zoning Department.

### **BACKGROUND INFORMATION**

**Previous Commission action/date:** N/A

**Background:** Due to the growth of Baldwin County, the County Administrator respectfully requests the above recommendations are approved.

### **FINANCIAL IMPACT**

**Total cost of recommendation:** Approximately \$56,410.00

**Budget line item(s) to be used:** 52730.5113

**If this is not a budgeted expenditure, does the recommendation create a need for funding?**  
Yes - if the position is approved a budget amendment will be needed to fund the expense.

### **LEGAL IMPACT**

**Is legal review necessary for this staff recommendation and related documents?**  
N/A

**Reviewed/approved by:** N/A

**Additional comments:** N/A

### **ADVERTISING REQUIREMENTS**

**Is advertising required for this recommendation?** N/A

**If the proof of publication affidavit is not attached, list the reason:** N/A

### **FOLLOW UP IMPLEMENTATION**

**For time-sensitive follow up, select deadline date for follow up:** N/A

**Individual(s) responsible for follow up:** Personnel - Implement Changes

**Action required (list contact persons/addresses if documents are to be mailed or emailed):**  
N/A

**Additional instructions/notes:** N/A