



# Baldwin County Commission

## Legislation Text

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**File #:** 21-0154, **Version:** 1

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**Meeting Type:** BCC Regular Meeting

**Meeting Date:** 11/17/2020

**Item Status:** New

**From:** Ron Cink, Budget Director

Wanda Gautney, Purchasing Director

Deidra Hanak, Personnel Director

**Submitted by:** Deidra Hanak, Personnel Director

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### **ITEM TITLE**

Custodial Department - Employment of Two (2) Custodian Positions

### **STAFF RECOMMENDATION**

Take the following actions:

- 1) Approve the employment of Pamela Crenshaw to fill the Custodian (PID #631) at a grade 303 (\$13.62 per hour / \$28,329.60 annually); and
- 2) Approve the employment of Sarah Hicks to fill the Custodian (PID #815) at a grade 303 (\$13.62 per hour / \$28,329.60 annually).

These actions will be effective no sooner than November 23, 2020.

### **BACKGROUND INFORMATION**

**Previous Commission action/date:** N/A

**Background:** The Custodian positions were vacated in September/October 2020 due to the resignation/retirement of the previous employees. The Purchasing Director respectfully requests that the above recommendations are approved.

### **FINANCIAL IMPACT**

**Total cost of recommendation:** \$56,659.20 - budgeted

**Budget line item(s) to be used:** 51996.5113

**If this is not a budgeted expenditure, does the recommendation create a need for funding?**

N/A

### **LEGAL IMPACT**

**Is legal review necessary for this staff recommendation and related documents?**

N/A

**Reviewed/approved by:** N/A

**Additional comments:** N/A

### **ADVERTISING REQUIREMENTS**

**Is advertising required for this recommendation?** N/A

**If the proof of publication affidavit is not attached, list the reason:** N/A

### **FOLLOW UP IMPLEMENTATION**

**For time-sensitive follow up, select deadline date for follow up:** N/A

**Individual(s) responsible for follow up:** Personnel - Implement Changes

**Action required (list contact persons/addresses if documents are to be mailed or emailed):**

N/A

**Additional instructions/notes:** N/A