



Baldwin County Commission

Legislation Text

File #: 21-0126, Version: 1

Meeting Type: BCC Regular Meeting
Meeting Date: 11/17/2020
Item Status: New
From: Wayne A. Dyess, County Administrator
Submitted by: Anu Gary, Administrative Services Manager

ITEM TITLE

Revision of Baldwin County Commission Policy #2.23 - Reservation of Live Oak Landing and Bicentennial Park Facilities

STAFF RECOMMENDATION

DISCUSSION ITEM - The County Administrator will discuss the proposed policy revision.

Proposed action to be taken:

Adopt the revised Baldwin County Commission Policy #2.23 - Reservation of Live Oak Landing and Bicentennial Park Facilities and incorporate the revised policy into the Baldwin County Policies and Procedures Book.

BACKGROUND INFORMATION

Previous Commission action/date: June 18, 2019 - Last revision to Policy #2.23

Background: At this time, staff would like to propose a revision to the policy to reflect the change in the management of the Live Oak Landing Park facilities and the RV Park/Camping at the park. The Live Oak Landing Park Management Team will take over processing reservations for Live Oak Landing facilities (pavilion, park, fishing tournaments, RV and primitive camping).

The County will take over the management of the park on December 21, 2020.

NOTE: Policy changes will be effective **TBD** in order for CIS staff to make the necessary changes on the county website and online fillable forms and for personnel to be hired, in place and trained.

The reservations for the Bicentennial Park will remain under the Archives and History Department. Staff at the Archives and History Department coordinate tours of the park, educational trips by schools, and other events at the park and its facilities.

FINANCIAL IMPACT

Total cost of recommendation: N/A

Budget line item(s) to be used: N/A

If this is not a budgeted expenditure, does the recommendation create a need for funding?

N/A

LEGAL IMPACT

Is legal review necessary for this staff recommendation and related documents?

N/A

Reviewed/approved by: N/A

Additional comments: N/A

ADVERTISING REQUIREMENTS

Is advertising required for this recommendation? N/A

If the proof of publication affidavit is not attached, list the reason: N/A

FOLLOW UP IMPLEMENTATION

For time-sensitive follow up, select deadline date for follow up: N/A

Individual(s) responsible for follow up: Administration and CIS

Action required (list contact persons/addresses if documents are to be mailed or emailed):

Administration - Update Policy Book, hiring of staff at park.

CIS - Online reservations website.

Additional instructions/notes: N/A