



# Baldwin County Commission

## Legislation Text

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**File #:** 21-0208, **Version:** 1

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**Meeting Type:** BCC Regular Meeting

**Meeting Date:** 12/1/2020

**Item Status:** New

**From:** Wayne Dyess, County Administrator

**Submitted by:** Victoria Key, Administrative Support Specialist

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### **ITEM TITLE**

Transfer of 2007 Dodge Durango SUV from Administration Department to Planning and Zoning Department

### **STAFF RECOMMENDATION**

Take the following actions:

- 1) Approve the transfer, at no cost, of one (1) 2007 Dodge Durango (VIN #1D8HD38PX7FS84734) from the Administration Department to the Planning and Zoning Department; and
- 2) Authorize the Chairman to execute the Fixed Asset Change Form.

### **BACKGROUND INFORMATION**

**Previous Commission action/date:** N/A

**Background:** The Administration Department and the Planning and Zoning Department are requesting approval of the transfer of vehicles between departments.

### **FINANCIAL IMPACT**

**Total cost of recommendation:** N/A

**Budget line item(s) to be used:** N/A

**If this is not a budgeted expenditure, does the recommendation create a need for funding?**  
N/A

### **LEGAL IMPACT**

**Is legal review necessary for this staff recommendation and related documents?**

N/A

**Reviewed/approved by:** N/A

**Additional comments:** N/A

**ADVERTISING REQUIREMENTS**

**Is advertising required for this recommendation?** N/A

**If the proof of publication affidavit is not attached, list the reason:** N/A

**FOLLOW UP IMPLEMENTATION**

**For time-sensitive follow up, select deadline date for follow up:** N/A

**Individual(s) responsible for follow up:** Administration Staff

**Action required (list contact persons/addresses if documents are to be mailed or emailed):**

Administrative Staff have Chairman execute the Fixed Asset Change Form and return to John Marino (A/P).

Cc: Vince Jackson  
Wayne Dyess

**Additional instructions/notes:** N/A