



Baldwin County Commission

Legislation Text

File #: 21-0303, **Version:** 1

Meeting Type: BCC Regular Meeting

Meeting Date: 1/5/2021

Item Status: New

From: Wanda Gautney, Purchasing Director/Brian Peacock, CIS Director

Submitted by: Loren Lucas, Assistant Purchasing Director

ITEM TITLE

Competitive Bid #WG21-03 - Provision of Microcomputer Systems and Peripheral Equipment for the Baldwin County Commission

STAFF RECOMMENDATION

Award Bid #WG21-03 - Provision of Microcomputer Systems and Peripheral Equipment for the Baldwin County Commission to the lowest bidder, **SHI International Corporation** as per the attached Award Listing.

BACKGROUND INFORMATION

Previous Commission action/date:

11/03/2020 meeting: 1) Approved the specifications for the Provision of Microcomputer Systems and Peripheral Equipment and authorized the Purchasing Director to place a competitive bid; and 2) Further, authorized the Chairman/Purchasing Division Commissioner for the Baldwin County Commission to approve any necessary addendums or clarifications if required after the bid was advertised.

Background: Bids were opened in the Purchasing Conference Room on December 2, 2020 at 1:30 p.m. Two (2) bids were received. Staff recommends the Commission award the bid for the Provision of Microcomputer Systems and Peripheral Equipment to the lowest bidder, SHI International Corporation as per the attached Award Listing. Bid tabulation is attached for review.

FINANCIAL IMPACT

Total cost of recommendation: Variable

Budget line item(s) to be used: Various department budgets

If this is not a budgeted expenditure, does the recommendation create a need for funding?

N/A

LEGAL IMPACT

Is legal review necessary for this staff recommendation and related documents?

N/A

Reviewed/approved by: N/A

Additional comments: N/A

ADVERTISING REQUIREMENTS

Is advertising required for this recommendation? N/A

If the proof of publication affidavit is not attached, list the reason: N/A

FOLLOW UP IMPLEMENTATION

For time-sensitive follow up, select deadline date for follow up: 01/05/2021

Individual(s) responsible for follow up: Wanda Gautney, Purchasing Director

Action required (list contact persons/addresses if documents are to be mailed or emailed):

Letter to bidders

Additional instructions/notes: N/A