



Baldwin County Commission

Legislation Text

File #: 21-0335, **Version:** 1

Meeting Type: BCC Regular Meeting

Meeting Date: 1/5/2021

Item Status: New

From: Wanda Gautney, Purchasing Director; Teddy Faust, Baldwin County Revenue Commissioner; Walt Lindsey, Chief Appraiser

Submitted by: Loren Lucas, Assistant Purchasing Director

ITEM TITLE

Request for Proposals (RFP) for Personal Property Consultant Services for the Baldwin County Revenue Commission

STAFF RECOMMENDATION

Approve the attached Request for Proposals (RFP) for Personal Property Consultant Services and authorize the Purchasing Director to advertise the RFP.

BACKGROUND INFORMATION

Previous Commission action/date: N/A

Background: The Baldwin County Revenue Commissioner, Teddy Faust, Jr., is requesting that the Commission approve the attached solicitation for Personal Property Consultant Services. The Revenue Commission has completed an internal audit of their Business Personal Property Department based on standards of the International Association of Assessing Officials (IAAO), and have found that the department needs to make both workflow and procedural changes to meet both IAAO and Alabama Department of Revenue guidelines. The Personal Property Consultant Services will assist with the timely development, implementation and management of improved procedures that will enable the Business Personal Property Department to continue to equitably and accurately serve Baldwin County taxpayers.

FINANCIAL IMPACT

Total cost of recommendation: N/A

Budget line item(s) to be used: N/A

If this is not a budgeted expenditure, does the recommendation create a need for funding?
N/A

LEGAL IMPACT

Is legal review necessary for this staff recommendation and related documents?

N/A

Reviewed/approved by: N/A

Additional comments: N/A

ADVERTISING REQUIREMENTS

Is advertising required for this recommendation? N/A

If the proof of publication affidavit is not attached, list the reason: N/A

FOLLOW UP IMPLEMENTATION

For time-sensitive follow up, select deadline date for follow up: 01/05/2021

Individual(s) responsible for follow up: Wanda Gautney, Purchasing Director

Action required (list contact persons/addresses if documents are to be mailed or emailed):

Mail RFP

Additional instructions/notes: N/A