



# Baldwin County Commission

## Legislation Text

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File #: 21-0368, Version: 1

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**Meeting Type:** BCC Regular Meeting

**Meeting Date:** 1/19/2021

**Item Status:** New

**From:** Wanda Gautney, Purchasing Director/Brian Peacock, CIS Director

**Submitted by:** Loren Lucas, Assistant Purchasing Director

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### **ITEM TITLE**

Competitive Bid #WG21-03 - Provision of Microcomputer Systems and Peripheral Equipment for the Baldwin County Commission

### **STAFF RECOMMENDATION**

Due to the identification of a typographical error listed in Bid #WG21-03 Award, take the following actions:

- 1) **RESCIND** the action taken by the Baldwin County Commission, during its January 5, 2021, regular meeting related to Agenda Item BE1 which awarded the "Group 1-1: Servers" portion of competitive Bid #WG21-03 to **SHI International Corporation**; and
- 2) **AWARD** "Group 1-1: Servers" of competitive Bid #WG21-03 to the lowest bidder, **Technical & Scientific Application, Inc. dba TSA, Inc.**

### **BACKGROUND INFORMATION**

#### **Previous Commission action/date:**

01/05/2021 meeting: Awarded Bid #WG21-03 - Provision of Microcomputer Systems and Peripheral Equipment for the Baldwin County Commission to the lowest bidder, **SHI International Corporation**.

11/03/2020 meeting: 1) Approved the specifications for the Provision of Microcomputer Systems and Peripheral Equipment and authorized the Purchasing Director to place a competitive bid; and 2) Further, authorized the Chairman/Purchasing Division Commissioner for the Baldwin County Commission to approve any necessary addendums or clarifications if required after the bid was advertised.

**Background:** Following the bid award for competitive bid #WG21-03 - Provision of Microcomputer Systems and Peripheral Equipment, a typographical error was discovered on the bid tabulation and award listing. The correction of said error results in Technical & Scientific Application, Inc. dba TSA, Inc. being the lowest bidder for "Group 1-1: Servers". Staff recommends the Commission rescind the award of "Group 1-1" to SHI International Corporation and award "Group 1-1: Servers" to Technical &

Scientific Application, Inc. dba TSA, Inc. as per the attached award listing.

**FINANCIAL IMPACT**

**Total cost of recommendation:** N/A

**Budget line item(s) to be used:** N/A

**If this is not a budgeted expenditure, does the recommendation create a need for funding?**

N/A

**LEGAL IMPACT**

**Is legal review necessary for this staff recommendation and related documents?**

N/A

**Reviewed/approved by:** N/A

**Additional comments:** N/A

**ADVERTISING REQUIREMENTS**

**Is advertising required for this recommendation?** N/A

**If the proof of publication affidavit is not attached, list the reason:** N/A

**FOLLOW UP IMPLEMENTATION**

**For time-sensitive follow up, select deadline date for follow up:** 01/19/2021

**Individual(s) responsible for follow up:** Wanda Gautney, Purchasing Director

**Action required (list contact persons/addresses if documents are to be mailed or emailed):**

Letter to vendors

**Additional instructions/notes:** N/A