



# Baldwin County Commission

## Legislation Text

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**File #:** 21-0177, **Version:** 1

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**Meeting Type:** BCC Regular Meeting  
**Meeting Date:** 1/19/2021  
**Item Status:** New  
**From:** Wayne Dyess, County Administrator  
**Submitted by:** Anu Gary, Administrative Services Manager

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### **ITEM TITLE**

Considerations Related to Employment Contracts - Baldwin County Legislative Delegation  
Constituent Services Director and Legislative Assistants

### **STAFF RECOMMENDATION**

As Requested by the Baldwin County Legislative Delegation, take the following actions:

- 1) Authorize and approve the Employment Contract between the Baldwin County Commission, the Baldwin County Legislative Delegation and Cliff McCollum, applicable to the position of Legislative Delegation Constituent Services Director, subject to the terms set forth in the Employment Contract. This contract will commence on February 2, 2021, and expire on February 2, 2022; and
- 2) Authorize and approve the Employment Contract between the Baldwin County Commission, the Baldwin County Legislative Delegation and Jennifer Hutto, applicable to the position of Legislative Assistant, subject to the terms set forth in the Employment Contract. This contract will commence on February 2, 2021, and expire on February 2, 2022; and
- 3) Authorize and approve the Employment Contract between the Baldwin County Commission, the Baldwin County Legislative Delegation and Brynn Amey, applicable to the position of Legislative Assistant, subject to the terms set forth in the Employment Contract. This contract will commence on February 2, 2021, and expire on February 2, 2022.

These contracts shall supersede and make null and void any previous employment contracts between the Baldwin County Commission, the Baldwin County Legislative Delegation and Cliff McCollum, Jennifer Hutto and Brynn Amey.

### **BACKGROUND INFORMATION**

#### **Previous Commission action/date:**

02/04/2020 - Cliff McCollum First Amendment to Employment Contract  
08/27/2019 - Jennifer Hutto First Amendment to Employment Contract  
01/21/2020 - Brynn Amey Contract approval

**Background:** The Baldwin County Legislative Delegation is requesting that the Commission approve the Employment Contracts for Cliff McCollum, Jennifer Hutto and Brynn Amey. The current Employment Contracts for each will expire on February 2, 2021.

**GENERAL BACKGROUND:**

Applicable Baldwin County local laws authorize, among other things, the Baldwin County Legislative Delegation to select personnel who serve at the pleasure of said Delegation; further, that the personnel may be considered County employees for the purpose of being eligible for benefits; further, that the personnel may contract for employment with either the Baldwin County Commission or Baldwin County Legislative Delegation; further, that the personnel are only paid said compensation and benefits from the Baldwin County Legislative Delegation Office Special Fund.

The purpose of the tri-party employment contract is simple as the Baldwin County Legislative Delegation sets the compensation and certain benefits and evaluates the employee, the Baldwin County Commission administers a personnel system where by the Legislative Delegation employee is considered a county employee (without merit classified protections), and the Baldwin County Commission maintains the special fund whereby the Legislative Delegation employee is compensated and benefits costs are derived.

**FINANCIAL IMPACT**

**Total cost of recommendation:** N/A

**Budget line item(s) to be used:** 51904.5113

**If this is not a budgeted expenditure, does the recommendation create a need for funding?**  
N/A

**LEGAL IMPACT**

**Is legal review necessary for this staff recommendation and related documents?**  
Standard agreement.

**Reviewed/approved by:** N/A

**Additional comments:** This position is not a Baldwin County Commission employee. Only a Baldwin County Legislative Delegation employee.

**ADVERTISING REQUIREMENTS**

**Is advertising required for this recommendation?** N/A

**If the proof of publication affidavit is not attached, list the reason:** N/A

**FOLLOW UP IMPLEMENTATION**

**For time-sensitive follow up, select deadline date for follow up:** N/A

**Individual(s) responsible for follow up:** Administration

**Action required (list contact persons/addresses if documents are to be mailed or emailed):**  
Kristen Rawson/Commission Administration Staff-Send correspondence to Legislative Delegation Director and Legislative Assistants.

Keri Green - Mark prior employment contracts for above persons inactive in BCAP on February 2, 2021 (date of current contract termination).

**Additional instructions/notes:** N/A