



# Baldwin County Commission

## Legislation Text

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File #: 21-0480, Version: 1

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**Meeting Type:** BCC Regular Meeting

**Meeting Date:** 2/17/2021

**Item Status:** New

**From:** Wayne Dyess, County Administrator

**Submitted by:** Matthew Brown, Director of Transportation; Becky Peterson, Customer Service Representative

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### **ITEM TITLE**

Fiscal Year 2021 Certifications and Assurances for Federal Transit Administration Assistance Programs

### **STAFF RECOMMENDATION**

Approve and authorize the Chairman and County Attorney to execute the Fiscal Year 2021 Federal Transit Administration (FTA) Certifications and Assurances agreeing that Baldwin County will comply with all federal statutes, regulations, executive orders, and federal requirements as pertains to the 5311 and 5307 Grant Applications for Baldwin Regional Area Transit System (BRATS).

### **BACKGROUND INFORMATION**

**Previous Commission action/date:** 4/21/2020

**Background:** Annually, the Federal Transit Administration requires all grant recipients to sign the Certifications and Assurances Agreement stating they will comply with all federal statutes, regulations, executive orders and federal requirements to receive federal funding. This annual submission requires the signatures of the agency's authorized representative (Commission Chair) and representing attorney.

The deadline for this document is February 26th, 2021.

### **FINANCIAL IMPACT**

**Total cost of recommendation:** N/A

**Budget line item(s) to be used:** N/A

**If this is not a budgeted expenditure, does the recommendation create a need for funding?**  
N/A

### **LEGAL IMPACT**

**Is legal review necessary for this staff recommendation and related documents?**

Yes. Documents were submitted to County Attorney on January 29<sup>th</sup>, 2021.

**Reviewed/approved by:** Brad Hicks, County Attorney (Approved on February 4, 2021)

**Additional comments:** N/A

### **ADVERTISING REQUIREMENTS**

**Is advertising required for this recommendation?** N/A

**If the proof of publication affidavit is not attached, list the reason:** N/A

### **FOLLOW UP IMPLEMENTATION**

**For time-sensitive follow up, select deadline date for follow up:** The Alabama Department of Transportation has set a deadline for the submission of said document as February 26, 2021.

**Individual(s) responsible for follow up:** Administration Staff and BRATS Staff

**Action required (list contact persons/addresses if documents are to be mailed or emailed):**

Administration staff to prepare cover letter on County letterhead and obtain signatures where required. Administration staff will then email a fully executed scan to the Baldwin Regional Area Transit System's Director, Matthew Brown, Scheduling Supervisor, Kathy Weeks, and Scheduler, Becky Peterson; Baldwin Regional Area Transit Staff will email a copy to Chandra Middleton, Southern Regional Manager at CKM20009@uah.edu.

Administration staff will retain the original.

**Additional instructions/notes:** N/A