



Baldwin County Commission

Legislation Text

File #: 21-0646, **Version:** 1

Meeting Type: BCC Regular Meeting
Meeting Date: 4/6/2021
Item Status: New
From: Brian Peacock, CIS Director
Submitted by: Susan Kilby-Aaron, Business Manager

ITEM TITLE

Sale of Surplus Equipment on GovDeals.com by the Communications and Information Systems (CIS) Department

STAFF RECOMMENDATION

Authorize the sale of the following equipment from Communications and Information Systems (CIS) Department by Online Auction on GovDeals.com:

- 1) One (1) 16kVA Uninterrupted Power Supply (UPS), Symmetra LX, Serial #QD0738280564
- 2) One (1) Cisco MX700 NPP Dual 55, Telepresence Equipment, Serial #FTT193601F0

BACKGROUND INFORMATION

Previous Commission action/date: 10/19/2018

Background: On October 19, 2018, the Commission approved an Online Auction Memo of Understanding (MOU) between GovDeals, Inc. and the Baldwin County Commission. This MOU shall commence on the date it is signed by the second party and will continue for a period of twelve months unless otherwise terminated upon sixty days written notice by either party. This MOU shall automatically extend for additional one-year periods, unless either party notifies the other in writing of its intent not to renew at least sixty days prior to the anniversary date.

Currently, the CIS Department has two (2) assets to be auctioned on GovDeals.com. These assets are no longer in use and are surplus items and should be sold by online auction as defined by Baldwin County Commission, Policy 8.8.

FINANCIAL IMPACT

Total cost of recommendation: Incoming Revenue

Budget line item(s) to be used: Revenue - proceeds from sale of assets in General Fund

If this is not a budgeted expenditure, does the recommendation create a need for funding?
N/A

LEGAL IMPACT

Is legal review necessary for this staff recommendation and related documents?
N/A

Reviewed/approved by: N/A

Additional comments: N/A

ADVERTISING REQUIREMENTS

Is advertising required for this recommendation? N/A

If the proof of publication affidavit is not attached, list the reason: N/A

FOLLOW UP IMPLEMENTATION

For time-sensitive follow up, select deadline date for follow up: N/A

Individual(s) responsible for follow up: Makayla Shiver, Finance/Accounting and Susan Kilby-Aaron, CIS Department

Action required (list contact persons/addresses if documents are to be mailed or emailed):
Makayla Shiver will coordinate the auctioning of these assets through GovDeals.com. Susan Kilby-Aaron will provide documentation as required and handle follow up activity for equipment auction.

Additional instructions/notes: N/A